sage X3 Intelligence Reporting

Standard report layouts

With real-time data delivered from Sage X3 into the familiar environment of Microsoft® Excel®, Sage Intelligence Reporting offers you the following standard financial report layouts that are fully customizable and flexible, with drill-down capabilities and a drag-and-drop functionality that enable you to come to grips with your business's data. These are the standard layouts available when you run the Financial Report Designer.
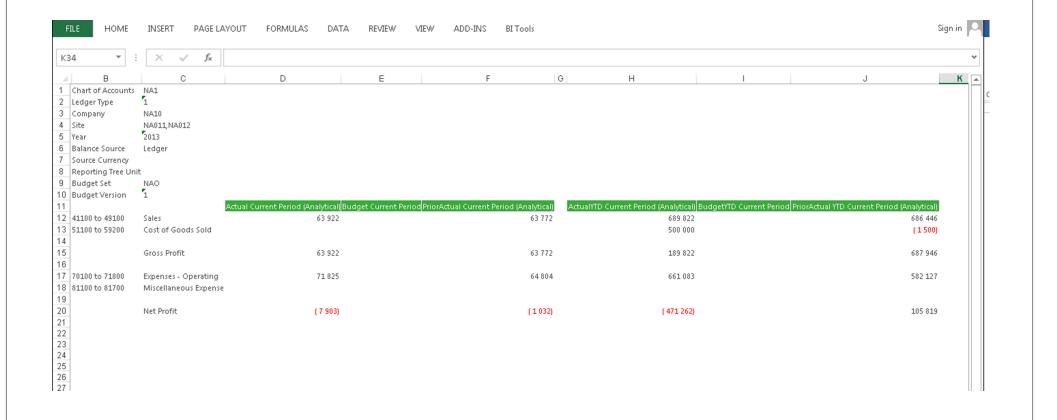
The Financial Report Designer includes a Task Pane and Layout Generator, empowering you to take full control of all design aspects of your financial reports. These layouts are on an account level and can be updated quickly to use your company's account structure as it is set up in Sage X3. Please ensure that you select the appropriate layout set according to your country's legislation. The countries whose legislations are currently available include; Britain, United States of America, and South Africa. Click to view the available layouts:

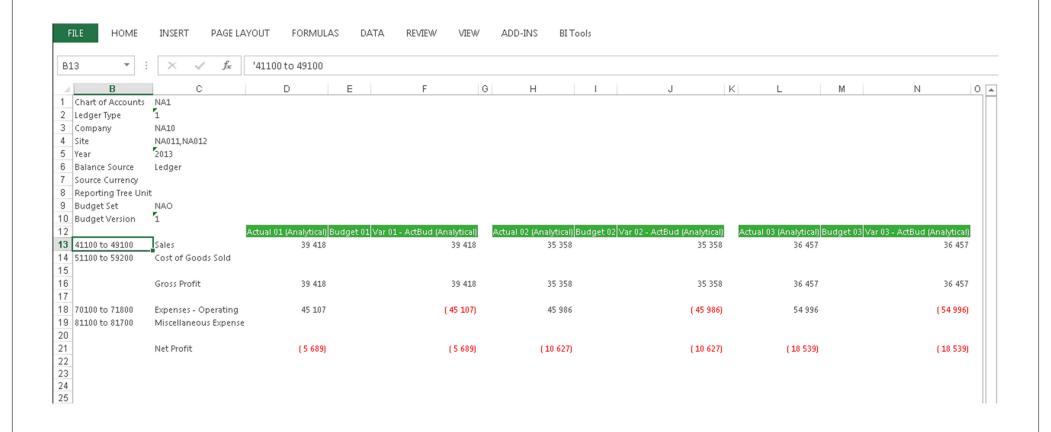**Additional reports available on an ongoing basis**

On top of the standard reports that you receive with Sage X3 Intelligence Reporting, there is a constantly updated library of **additional reports** available on our website for you to make use of. These reports are created according to customer feedback, for you to access on an ongoing basis. To make these reports easily consumable, we have also created a Report Utility that allows you to select the additional reports suitable to you and automatically imports them into a New Reports folder in your Report Manager module. All you need to do is **download the Report Utility** and follow the easy steps to select the reports you would like. These provide a great basis for you to build useful reports for your business, with minimal customization required.

sage X3 Intelligence Reporting

Report name	What you can expect
Analytical Income Statement—Actual YTD vs. Budget YTD vs. Prior YTD	This Analytical Income Statement allows you to report off of your actual year-to-date values while comparing them to your budget year-to-date values, and the prior year-to-date values. You are able to filter on the account, account class, reporting code, chart of accounts, ledger type, company, site, year, source currency, dimensional reporting tree, budget set, and budget version that you wish to report on.

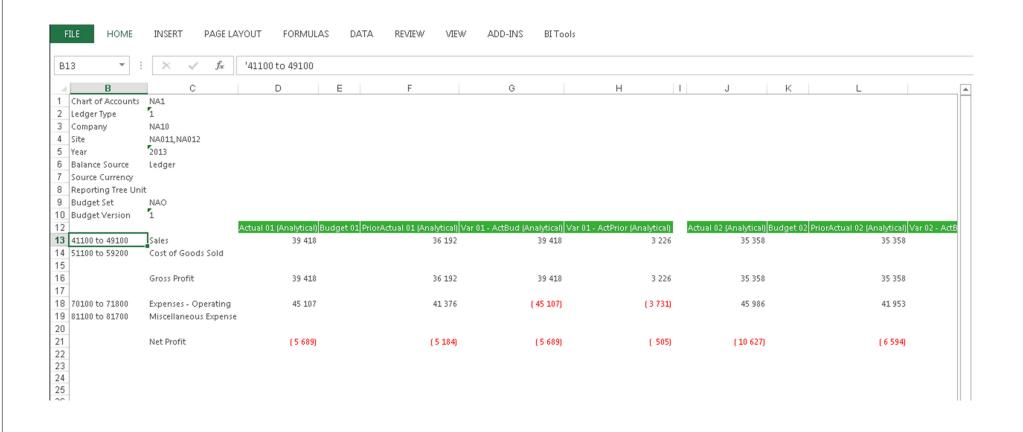FILE   HOME   INSERT   PAGE LAYOUT   FORMULAS   DATA   REVIEW   VIEW   ADD-INS   BI Tools   Sign in

K34

	B	C	D	E	F	G	H	I	J	K
1	Chart of Accounts	NA1								
2	Ledger Type	1								
3	Company	NA10								
4	Site	NA011,NA012								
5	Year	2013								
6	Balance Source	Ledger								
7	Source Currency									
8	Reporting Tree Unit									
9	Budget Set	NAO								
10	Budget Version	1								
11			Actual Current Period (Analytical)	Budget Current Period	PriorActual Current Period (Analytical)		ActualYTD Current Period (Analytical)	BudgetYTD Current Period	PriorActual YTD Current Period (Analytical)	
12	41100 to 49100	Sales	63 922		63 772		689 822		686 446	
13	51100 to 59200	Cost of Goods Sold					500 000		(1 500)	
14										
15		Gross Profit	63 922		63 772		189 822		687 946	
16										
17	70100 to 71800	Expenses - Operating	71 825		64 804		661 083		582 127	
18	81100 to 81700	Miscellaneous Expense								
19										
20		Net Profit	(7 903)		(1 032)		(471 262)		105 819	
21										
22										
23										
24										
25										
26										
27										

sage X3 Intelligence Reporting

Report name	What you can expect:
Analytical Income Statement—Actual vs. Budget	This Analytical Income Statement allows you to report off of your actual values for 12 periods while comparing this to your budget values for the same periods. You are able to filter on the account, account class, chart of accounts, reporting code, ledger type, company, site, year, source currency, dimensional reporting tree, budget set, and budget version that you wish to report on.

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B13 ▾ : ✕ ✓ ƒx '41100 to 49100

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Chart of Accounts	NA1												
2	Ledger Type	1												
3	Company	NA10												
4	Site	NA011,NA012												
5	Year	2013												
6	Balance Source	Ledger												
7	Source Currency													
8	Reporting Tree Unit													
9	Budget Set	NAO												
10	Budget Version	1												
12			Actual 01 (Analytical)	Budget 01	Var 01 - ActBud (Analytical)		Actual 02 (Analytical)	Budget 02	Var 02 - ActBud (Analytical)		Actual 03 (Analytical)	Budget 03	Var 03 - ActBud (Analytical)	
13	41100 to 49100	Sales	39 418		39 418		35 358		35 358		36 457		36 457	
14	51100 to 59200	Cost of Goods Sold												
15														
16		Gross Profit	39 418		39 418		35 358		35 358		36 457		36 457	
17														
18	70100 to 71800	Expenses - Operating	45 107		(45 107)		45 986		(45 986)		54 996		(54 996)	
19	81100 to 81700	Miscellaneous Expense												
20														
21		Net Profit	(5 689)		(5 689)		(10 627)		(10 627)		(18 539)		(18 539)	
22														
23														
24														
25														

sage X3 Intelligence Reporting

Report name	What you can expect:
Analytical Income Statement—Actual vs. Budget vs. Prior	This Analytical Income Statement allows you to report off of your actual values for 12 periods while comparing this to your budget and prior values for the same periods. You are able to filter on the account, account class, reporting code, chart of accounts, ledger type, company, site, year, source currency, dimensional reporting tree, budget set, and budget version that you wish to report on.

FILE	HOME	INSERT	PAGE LAYOUT	FORMULAS	DATA	REVIEW	VIEW	ADD-INS	BI Tools

B13 · fx '41100 to 49100

	B	C	D	E	F	G	H	I	J	K	L
1	Chart of Accounts	NA1									
2	Ledger Type	1									
3	Company	NA10									
4	Site	NA011,NA012									
5	Year	2013									
6	Balance Source	Ledger									
7	Source Currency										
8	Reporting Tree Unit										
9	Budget Set	NAO									
10	Budget Version	1									
12			Actual 01 (Analytical)	Budget 01	PriorActual 01 (Analytical)	Var 01 - ActBud (Analytical)	Var 01 - ActPrior (Analytical)		Actual 02 (Analytical)	Budget 02	PriorActual 02 (Analytical)	Var 02 - ActB
13	41100 to 49100	Sales	39 418		36 192	39 418	3 226		35 358		35 358	
14	51100 to 59200	Cost of Goods Sold										
15												
16		Gross Profit	39 418		36 192	39 418	3 226		35 358		35 358	
17												
18	70100 to 71800	Expenses - Operating	45 107		41 376	(45 107)	(3 731)		45 986		41 953	
19	81100 to 81700	Miscellaneous Expense										
20												
21		Net Profit	(5 689)		(5 184)	(5 689)	(505)		(10 627)		(6 594)	
22												
23												
24												
25												

sage X3 Intelligence Reporting

Report name	What you can expect:
Analytical Income Statement—Actual YTD vs. Budget YTD	This Analytical Income Statement allows you to report off of your actual year to date values while comparing them to your budget year to date values. You are able to filter on the account, account class, chart of accounts, ledger type, reporting code, company, site, year, source currency, dimensional reporting tree, budget set, and budget version that you wish to report on.

FILE   HOME   INSERT   PAGE LAYOUT   FORMULAS   DATA   REVIEW   VIEW   ADD-INS   BI Tools

H25

	B	C	D	E	F	G	H	I	J
1	Chart of Accounts	NA1							
2	Ledger Type	1							
3	Company	NA10							
4	Site	NA011,NA012							
5	Year	2013							
6	Balance Source	Ledger							
7	Source Currency								
8	Reporting Tree Unit								
9	Budget Set	NAO							
10	Budget Version	1							
11			Actual Current Period (Analytical)	Budget Current Period		ActualYTD Current Period (Analytical)	BudgetYTD Current Period		
12	41100 to 49100	Sales	63 922	65 667		689 822	567 765		
13	51100 to 59200	Cost of Goods Sold				500 000	56 676		
14									
15		Gross Profit	63 922	65 667		189 822	511 089		
16									
17	70100 to 71800	Expenses - Operating	71 825			661 083	55 566		
18	81100 to 81700	Miscellaneous Expense							
19									
20		Net Profit	(7 903)	65 667		(471 262)	455 523		
21									
22									

sage X3 Intelligence Reporting

Report name	What you can expect:
Analytical Trial Balance	The Analytical Trial Balance layout allows you to report off of your actual year-to-date values while comparing them to your budget year-to-date values. You are able to filter on the account, account class, chart of accounts, reporting code, ledger type, company, site, year, source currency, and dimensional reporting tree that you wish to report on.

sage X3 Intelligence Reporting

Report name	What you can expect:
Financial Balance Sheet	The Financial Balance Sheet layout allows you to report off of your closing balances for up to 12 periods. You are able to filter on the chart of accounts, ledger type, company, site, year, source currency, reporting code, accounts, and account class that you wish to report on.

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L15

	B	C	D	E	F	G	H	I	J
1	Chart of Accounts	NA1							
2	Ledger Type	1							
3	Company	NA20							
4	Site	NA021,NA022,NA023							
5	Year	2013							
6	Balance Source	Ledger							
7	Source Currency								
8	Reporting Tree Unit								
9	Budget Set								
10	Budget Version								
12			ClosingBalance 03	ClosingBalance 06	ClosingBalance 09	ClosingBalance 12			
13	10100 to 18400	Assets	(1 690 349)	(1 996 697)	(2 311 059)	(2 528 507)			
14									
15	20100 to 25300	Liabilities	367 181	368 115	767 464	915 469			
16	32000	Shareholders Equity	(1 568 646)	(1 568 646)	(1 568 646)	(1 568 646)			
17	4???? to 9????	Retained Earnings Current Year	(488 885)	(796 167)	(1 509 878)	(1 875 330)			
18									
19		Total Equity and Liabilities	(1 690 349)	(1 996 697)	(2 311 059)	(2 528 507)			
20									
21									
22									

sage X3 Intelligence Reporting

Report name	What you can expect:
Financial Income Statement—Actual vs. Prior	This Financial Income Statement allows you to report off of your actual values for 12 periods while comparing this to your prior values for the same periods and analyzing the variances. You are able to filter on the account, account class, reporting code, chart of accounts, ledger type, company, site, year, and source currency that you wish to report on.

| FILE | HOME | INSERT | PAGE LAYOUT | FORMULAS | DATA | REVIEW | VIEW | ADD-INS | BI Tools |

N27

	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Chart of Accounts	NA1											
2	Ledger Type	1											
3	Company	NA10											
4	Site	NA011,NA012											
5	Year	2013											
6	Balance Source	Ledger											
7	Source Currency												
8	Reporting Tree Unit												
9	Budget Set												
10	Budget Version												
12			Actual 01	PriorActual 01	Var 01 - ActPrior		Actual 02	PriorActual 02	Var 02 - ActPrior		Actual 03	PriorActual 03	Var 03 - ActPrior
13	41100 to 49100	Sales	39 418	40 693	(1 275)		35 358	35 358			36 457	36 457	
14	51100 to 59200	Cost of Goods Sold											
15													
16		Gross Profit	39 418	40 693	(1 275)		35 358	35 358			36 457	36 457	
17													
18	70100 to 71800	Expenses - Operating	46 307	48 776	2 469		47 574	46 541	(1 033)		54 996	36 031	(18 965)
19	81100 to 81700	Miscellaneous Expense											
20													
21		Net Profit	(6 889)	(8 083)	1 194		(12 216)	(11 183)	(1 033)		(18 539)	426	(18 965)
22													
23													
24													

sage X3 Intelligence Reporting

Report name	What you can expect:
Financial Income Statement—Actual YTD vs. Prior YTD	This Financial Income Statement allows you to report off of your actual year to date values while comparing them to your prior year to date values for the same periods and analyzing the variances. You are also able to view the current period actual and prior values using this report. You are able to filter on the account, account class, reporting code, chart of accounts, ledger type, company, site, year, and source currency that you wish to report on.

	B	C	D	E	F	G	H	I	J
1	Chart of Accounts	NA1							
2	Ledger Type	1							
3	Company	NA10							
4	Site	NA011,NA012							
5	Year	2013							
6	Balance Source	Ledger							
7	Source Currency								
8	Reporting Tree Unit								
9	Budget Set	NAO							
10	Budget Version	1							
11			Actual Current Period	PriorActual Current Period	Var Current Period - ActPrior		ActualYTD Current Period	PriorActual YTD Current Period	VarYTD Current Period - ActPrior
12	41100 to 49100	Sales	63 922	63 772	150		689 822	686 903	2 919
13	51100 to 59200	Cost of Goods Sold					(300 000)	(1 500)	298 500
14									
15		Gross Profit	63 922	63 772	150		989 822	688 403	301 419
16									
17	70100 to 71800	Expenses - Operating	72 225	66 304	(5 921)		664 272	609 115	(55 157)
18	81100 to 81700	Miscellaneous Expense							
19									
20		Net Profit	(8 303)	(2 532)	(5 771)		325 550	79 287	246 262
21									
22									
23									
24									
25									

sage X3 Intelligence Reporting

Report name	What you can expect:
Financial Trial Balance	The Financial Trial Balance allows you to report off of your actual year-to-date values while comparing them to your prior year-to-date values for the same periods. You are able to filter on the account, account class, reporting code, chart of accounts, ledger type, company, site, year, and source currency that you wish to report on.

	FILE	HOME	INSERT	PAGE LAYOUT	FORMULAS	DATA	REVIEW	VIEW	ADD-INS	BI Tools

	B	C	D	E	F	G	H
1	Chart of Accounts	NA1					
2	Ledger Type	1					
3	Company	NA20					
4	Site	NA021,NA022,NA023					
5	Year	2013					
6	Balance Source	Ledger					
7	Source Currency						
8	Reporting Tree Unit						
9	Budget Set						
10	Budget Version						
12			ClosingBalance 12	PriorClosingBalance 12			
13	10100 to 18400	Assets	(2 528 507)	(1 199 937)			
14	20100 to 25300	Liabilities	(915 469)	(368 709)			
15		Total Balance Sheet	(3 443 976)	(1 568 646)			
16							
17	41100 to 49100	Sales	(2 840 877)	(2 842 877)			
18	51100 to 59200	Cost of Goods Sold	500 000	(1 600)			
19	70100 to 71800	Expenses - Operating	149 255	151 255			
20	81100 to 81700	Miscellaneous Expense					
21	9999	Suspense Account	4 066 952	4 261 868			
22		Total Income Statement	1 875 330	1 568 646			
23							
24							
25							

sage

About Sage

Sage is the market leader for integrated accounting, payroll, and payment systems, supporting the ambition of the world's entrepreneurs. Sage began as a small business in the U.K. 30 years ago, and over 13,000 colleagues now support millions of entrepreneurs across 23 countries as they power the global economy. We reinvent and simplify business accounting through brilliant technology, working with a thriving community of entrepreneurs, business owners, tradespeople, accountants, partners, and developers. And as a FTSE 100 business, we are active in supporting our local communities and invest in making a real difference through the philanthropy of the Sage Foundation.

Sage—the market leader for integrated accounting, payroll, and payment systems, supporting the ambition of the world's entrepreneurs.