

Sage 500 ERP 7.4
Intelligence Reporting
Release Notes Product
Update 3

12.2012



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1.0 Release notes

1.1 Introduction

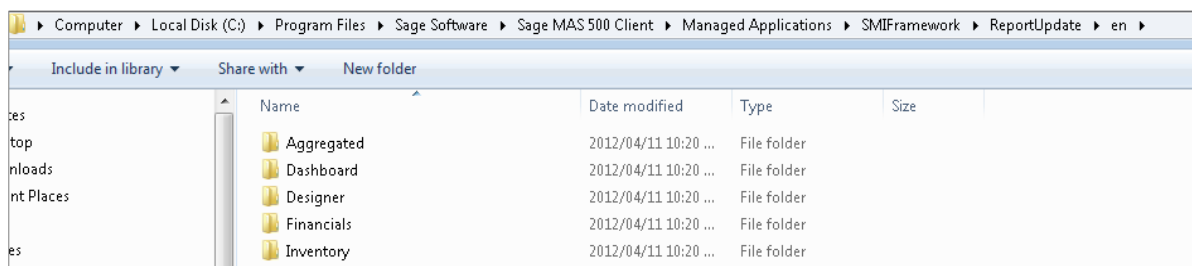
These Release Notes contain important information about new features and resolved issues in Sage Intelligence Reporting 7.1.2. The note within this document highlights the changes made between the release of Sage ERP 500 ERP Intelligence 7.4 (PU1) and Sage 500 ERP Intelligence 7.4 (PU3).

1.2 New reports

Report Designer: Current Month Layout

When you install the new product update all new reports will be automatically saved to the following folder:

C:\Program Files\Sage Software\Sage SAGE 500 ERP Client\Managed Applications\SMIFramework\ReportUpdate\en



The new reports will need to be imported into the Report Manager once you have installed the Product Update. See the Installation guide for Bulk Importing/ Update Reports.

1.3 Free reports and templates

There are also free reports available for Sage 500 ERP Intelligence that can be downloaded from the Sage Alchemex BI Community site BI Community Free Report Templates. This website is updated regularly with new reports.

NOTE: Any reports that are downloaded from the BI Community will need to be imported individually or imported using the Bulk Import feature within the Report Manager.

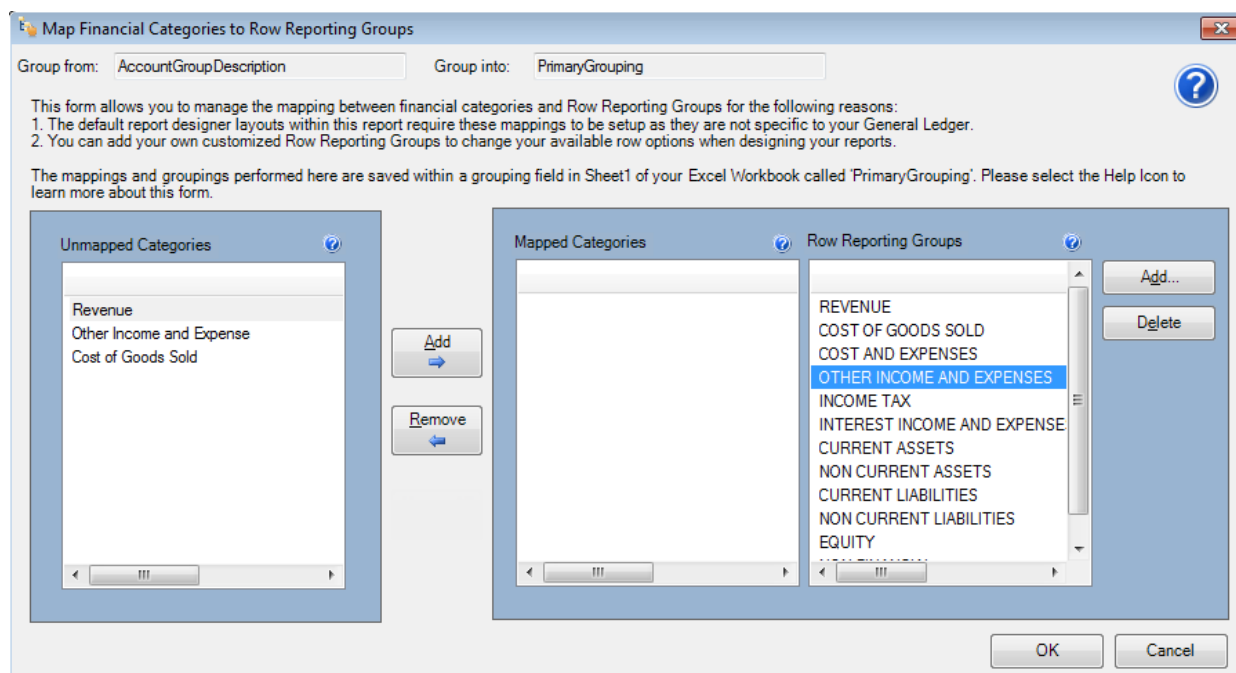
1.4 Report Designer: Enhanced Report Designer Mapping Tool

Due to popular demand the Report Designer’s mapping tool has been enhanced within this release of Alchemex with the most notable enhancement being the ability for end-users to natively add and delete Row Reporting Groups from within the Mapping Tool’s interface.

1.4.1 Location:

Run Report Designer Report with unmapped categories/accounts.

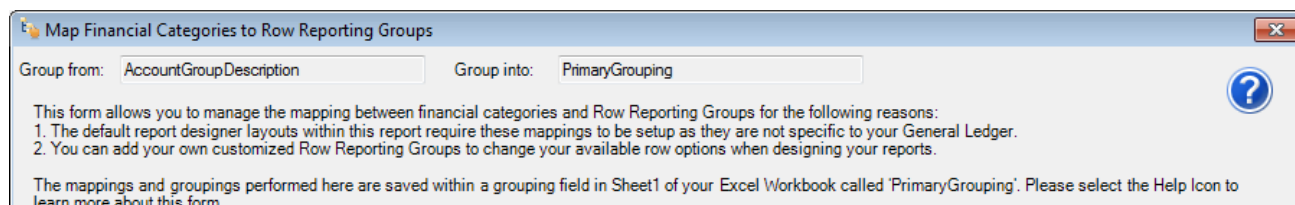
Select ‘Mapping Tool’ from BI Tools ribbon tab after running out a Report Designer Report.



Minor User Interface Update

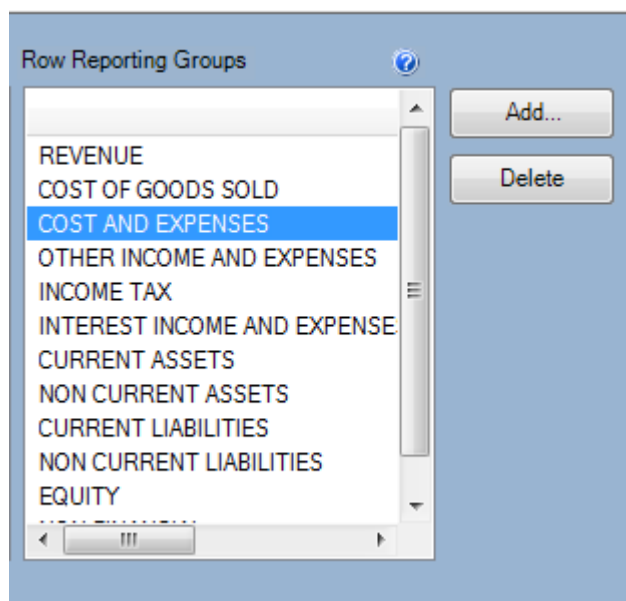
The Mapping Tool has been improved with a more descriptive explanation of the purpose of the Mapping Tool; research showed that new users often did not necessarily understand the reason for this tool popping up the first time a Report Designer report is run. Each of the column lists has been widened to accommodate longer values and the help icon has been enlarged and now links directly to an improved help file topic on the Mapping Tool instead of only popping up a basic textbox.

In addition, a selected item within the ‘Unmapped Categories’ list would previously lose its highlight once focus was given to another list on the form – this has now been resolved and the item retains its highlight, making this form easier and faster to use.



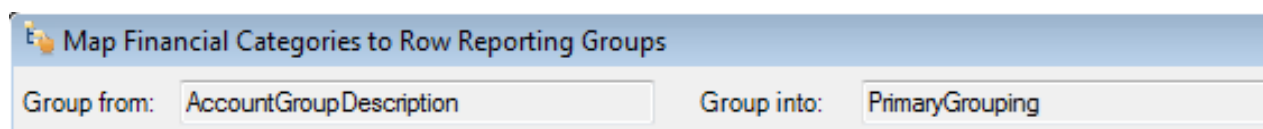
Ability to Add and Delete Row Reporting Groups

Based on requests to give users more control of the Row Reporting Groups that the Report Designer uses to group GL accounts on a layout, end-users can now take full control of their reporting layouts by adding their own new reporting groups and deleting existing reporting groups.



'Group from' and 'Group into' Fields Now Visible

The Mapping Tool now shows very clearly that it has been configured to use predetermined fields from within your Report Designer report to perform mappings. The objective of showing the Group from and Group into fields is to ensure users understand that the 'Available Categories' field list can be sourced from different fields within your report, like Account Number for example (allowing you to map account numbers to Row Reporting Groups instead of mapping standard grouping categories to Row Reporting Groups).

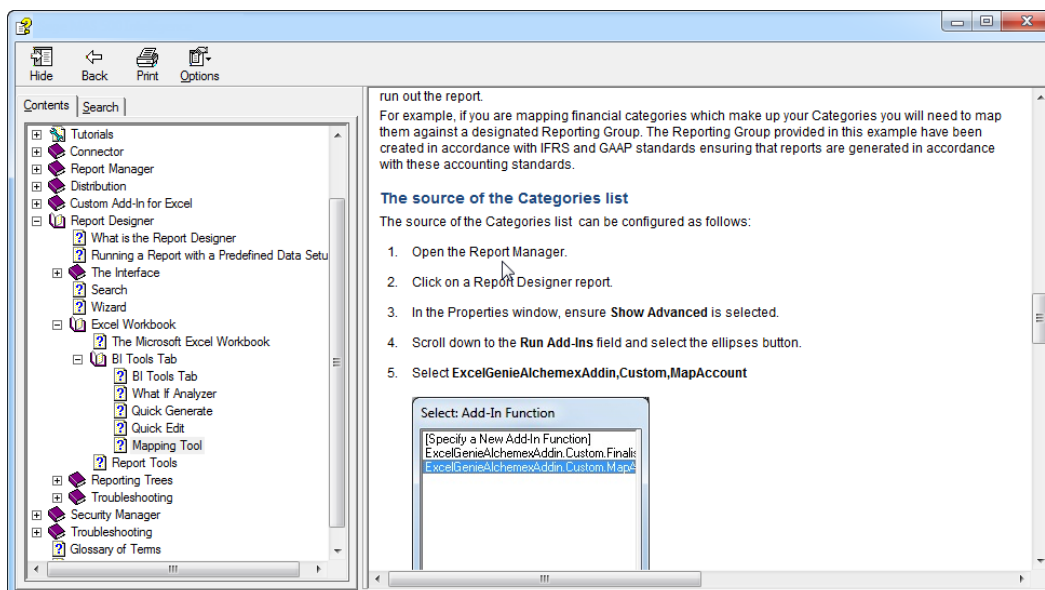


Improved Performance

The Mapping Tool now maps categories to Row Reporting Groups faster than ever, as we opened up the ability for users to add their own Row Reporting Groups we also made sure the Mapping Tool's internal logic was reviewed to handle larger amounts of Row Reporting Groups even quicker.

Mapping Tool section within Help File Improved

The Mapping Tool section has been reviewed and improved to ensure that the users can get access to the correct level of detail if required. Additionally, instructions on how to configure the mapping tool to use different 'Group from' fields have been added to the same help file topic.



Performing Mappings Now No Longer Mandatory Upfront

Previously users were forced to map their Available Categories to Row Reporting Groups before being allowed to run out Report Designer Reports. This rule has now been relaxed in favour of explaining the purpose of the Mapping Tool clearly and then giving users more control over when they would like to approach the design of their reports. The Mapping Tool can then be accessed via the BI Tools Ribbon tab once the report has run out into MS Excel.

1.5 Report Designer: Layout text column auto-size

Previously any text columns placed into a Report Designer layout would not automatically size according to the content within them, usually needing users to manually resize the second column like account description. The need for this manual action has now been eliminated and the Report Designer now correctly sizes each text column according to the longest value that the field contains, saving you the time needed to resize manually.

1.5.1 Location:

Generate a Report Designer layout with text columns.

	G	H	I	J	K	L
1	Global Enterprises					
2						
3	INCOME STATEMENT					
4	for Period Ending Period 12, 2010					
5						
19			Period 01			
20			Activity	Budget	Var AB	
24						
25	REVENUE		372 784	353 900	18 884	
26	REVENUES		372 784	353 900	18 884	
27	400-01-00	Distribution sales (history)				
28	400-01-01	Distribution sales - East	236 918	220 000	16 918	
29	400-01-02	Distribution sales - West	122 013	120 000	2 013	
30	400-02-00	Service fees				
31	400-02-01	Service fees - East	7 816	8 000	(184)	
32	400-02-02	Service fees - West	3 958	4 000	(42)	
33	400-03-00	Freight charges				
34	400-03-01	Freight charges - East	5 020	4 500	520	
35	400-03-02	Freight charges - West	2 362	2 100	262	

2.0 Resolved issues

2.1 Report Designer: Row loading indicator

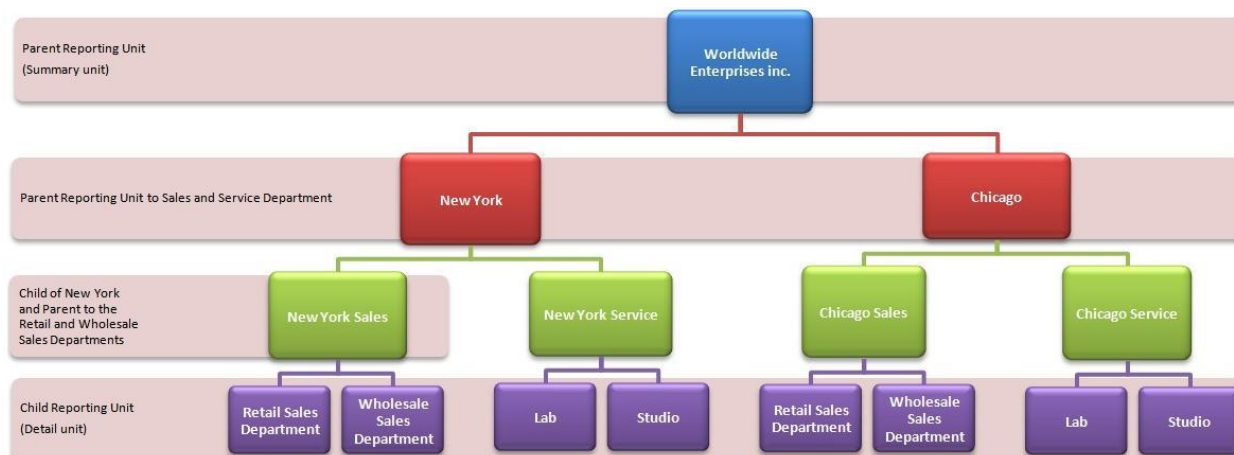
In the event of many Row Reporting Groups being selected for use within a Report Designer layout, the 'edit layout' manager may take a bit longer to load rows giving the impression of an unresponsive form. To avoid this perception, a circular progress indicator has been added to the 'Rows' section of the Report Designer layout manager and will appear immediately if the software detects that loading rows will take longer than usual.

2.1.1 Location:

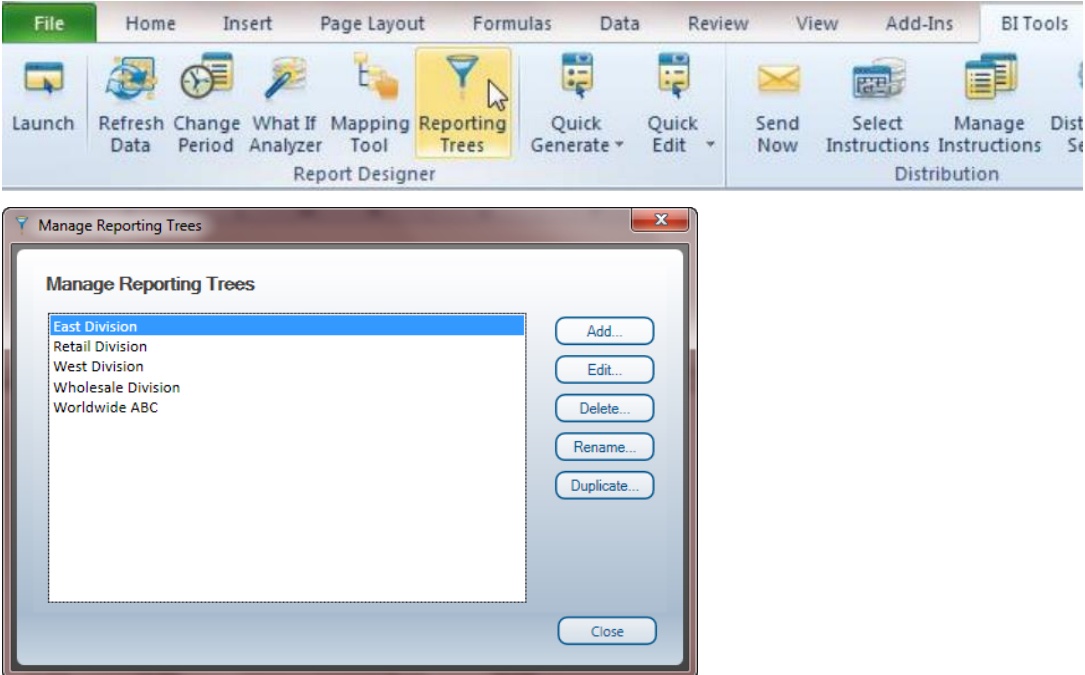
- Load an existing Report Designer layout via the 'Launch' button within BI Tools tab.
- Quick edit an existing Report Designer layout via BI Tools tab.



2.2 Report Designer: Reporting Trees



2.3 Reporting Trees

<p>Description</p>	<p>One the highlight features within Sage 500 (7.4) Intelligence is the inclusion of Reporting Trees. Although you can create financial reports without the aid of a reporting tree, a reporting tree allows you to model a very sophisticated reporting structure and view your organization in many different ways with the click of a button. Some companies may have very complex corporate hierarchies that require hundreds of tree units, as well as other hierarchies that require much fewer tree units.</p> <p>Most organizations have a hierarchical structure in which departments (or other business units) report to one or more higher-level units. In a traditional organizational chart, the lower units on the chart typically report to increasingly higher units.</p> <p>Sage 500 (7.4) Intelligence uses the term reporting unit for each box in an organizational chart. A reporting unit can be an individual department from the general ledger, or it can be a higher-level, summary unit that combines information from other reporting units. For a Report Designer layout that includes a reporting tree, one report is generated for each reporting unit and at the summary level. All of these reports use the text columns, row and column layouts that are specified in the Report Designer.</p> <p>Each reporting tree contains a group of reporting units. Sage 500 Intelligence allows you to easily add or change reporting units without requiring a change to your financial data. After saving a Reporting Tree, simply link it to one or more Report Designer layouts that you have saved within your workbook.</p>
<p>Location</p>	<p>Financial Reports Designer > BI Tools tab Consolidated Financial Reports Designer > BI Tools tab</p>
<p>Sample Screenshots</p>	 <p>The screenshot displays the Sage 500 Reporting Designer interface. The top ribbon includes tabs for File, Home, Insert, Page Layout, Formulas, Data, Review, View, Add-Ins, and BI Tools. The BI Tools tab is active, showing icons for Launch, Refresh Data, Change Period, What If Analyzer, Mapping Tool, Reporting Trees (highlighted), Quick Generate, Quick Edit, Send Now, Select Instructions, Manage Instructions, and Distribution. Below the ribbon, a 'Manage Reporting Trees' dialog box is open. The dialog box has a title bar with a close button and a list of reporting units: East Division (selected), Retail Division, West Division, Wholesale Division, and Worldwide ABC. To the right of the list are buttons for Add..., Edit..., Delete..., Rename..., Duplicate..., and a Close button at the bottom.</p>

Sample Screenshots continued

Edit Reporting Tree

Reporting Tree Units

- Worldwide ABC
 - Florida
 - Jacksonville
 - East Dept
 - West Dept
 - Miami
 - East Department
 - West Department
 - Texas
 - Austin
 - South Department
 - East Department
 - Houston
 - North Department
 - West Department

Company Filter	Name	Account Filter Rule	Distribution
▼ Florida			
▼ Jacksonville			
@ANY ▼ East Dept		???-00-01	
@ANY ▼ West Dept		???-00-02	
▼ Miami			
@ANY ▼ East Department		???-01-01	
@ANY ▼ West Department		???-01-02	
▼ Texas			
▼ Austin			
@ANY ▼ South Department		???-02-03	
@ANY ▼ East Department		???-02-04	

Reporting Tree Unit Preview Data

Company	Account Number	Account Description
ABC Distribution and Service Corp.	400-01-01	Distribution sales - East
ABC Distribution and Service Corp.	450-01-01	Purchases - East
ABC Distribution and Service Corp.	600-01-01	Driver payroll - East
ABC Distribution and Service Corp.	605-01-01	Clerical salaries - East
ABC Distribution and Service Corp.	607-01-01	Sick pay - East
ABC Distribution and Service Corp.	608-01-01	Holiday pay - East
ABC Distribution and Service Corp.	609-01-01	Vacation pay - East
ABC Distribution and Service Corp.	610-01-01	Payroll taxes - East
ABC Distribution and Service Corp.	620-01-01	Depreciation expense - East
ABC Distribution and Service Corp.	625-01-01	Equipment maintenance - East

OK Cancel Apply

Report Designer

Report Filter (none) Select Reporting Tree Worldwide ABC Clear Group by... (none)

Text Columns

Group by... PrimaryGrouping Select

IS - Actual vs Budget

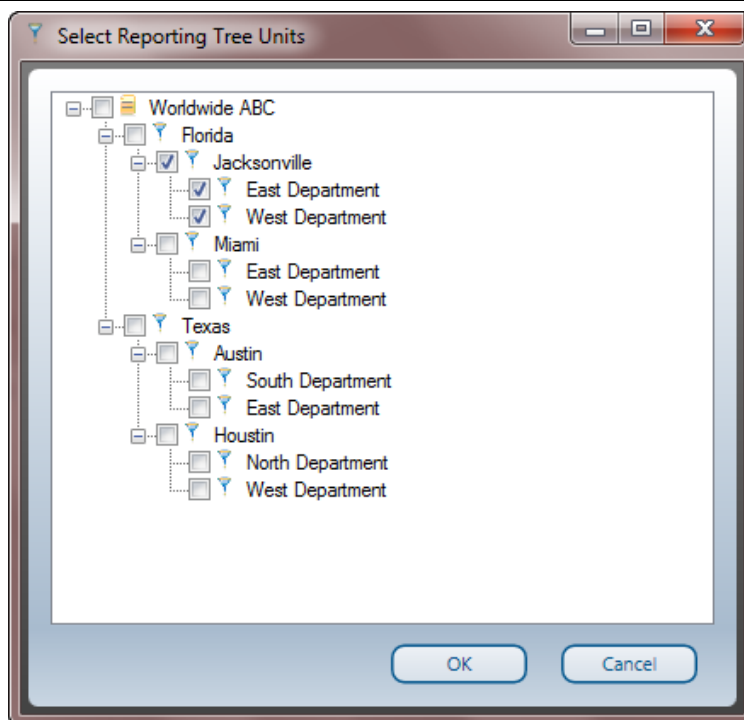
Text Columns	Columns	Rows
Account	AccountDesc	count_CompanyNa
count_CompanyCo	AccountGroup_Typ	untCategory_Type
itCategoryDesc_Typ	Type	AccountCode_Acc
MainAccountCode	MainAccountDesc	AccountGroup
AccountGroupDesc	Segment02Code	Segment03Code
Segment04Code	Segment05Code	Segment06Code
Segment07Code	Segment08Code	Segment09Code
Segment10Code	CompanyCode	Status
ginningBalance_Pri	inningBalance_Cur	ActivityPeriod 01

ActivityQ1 ActivityQ2
ActivityQ3 ActivityQ4
ActivityYTD BudgetQ1
BudgetQ2 BudgetQ3
BudgetQ4 BudgetYTD
PYActivityQ1 PYActivityQ2
PYActivityQ3 PYActivityQ4
PYActivityYTD Var AB Period 01
Var AB Period 02 Var AB Period 03

Generate Layout

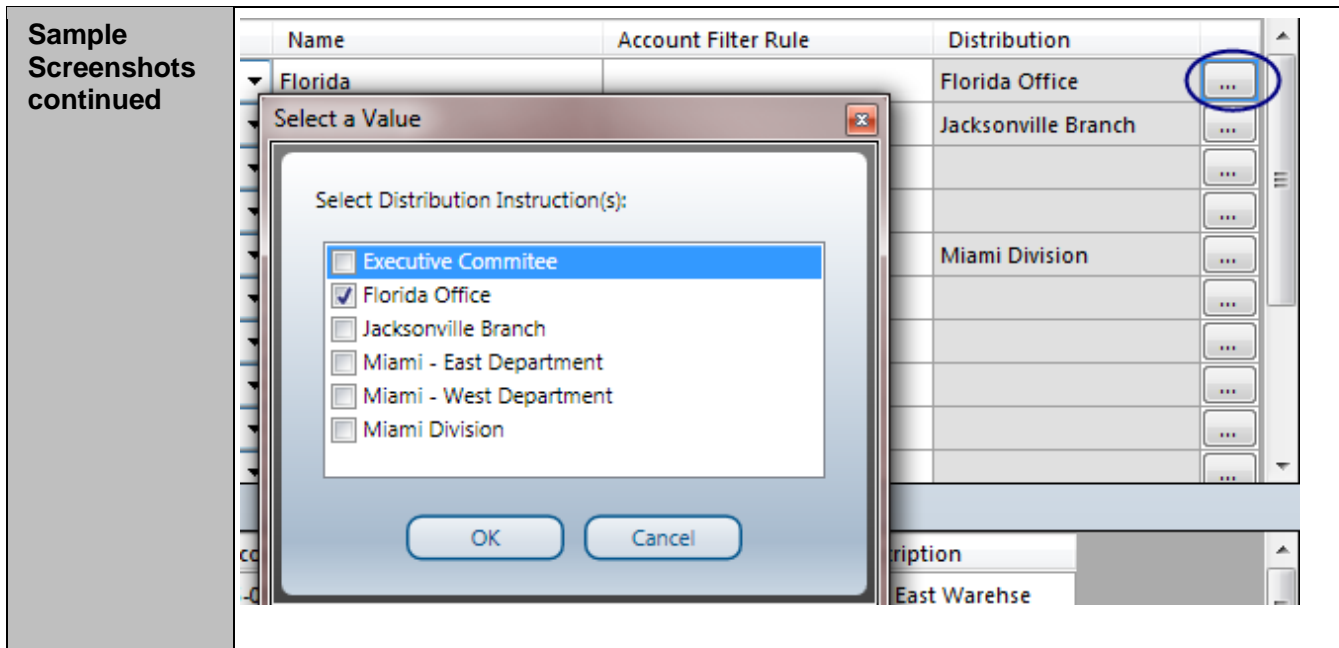
2.2.0.104

Sample Screenshots continued



2.4 Report Designer: Linking Reporting Tree Units to Distribution Instructions

<p>Description</p>	<p>Once a report is generated using Sage 500 7.4 Intelligence, Distribution Instructions need to be selected manually to set up links between worksheets inside a report and available Distribution Instructions. These links or relationships are stored within the report workbook only meaning that every new workbook needs to have the links set up manually.</p> <p>The new Reporting Tree enhancements made to the Report Designer in Sage 500 7.4 Intelligence allows users to save time by eliminating the need to manually select Distribution Instructions every time a new report is generated. By specifying which Distribution Instructions should be linked to each Reporting Tree unit before layout generation, these settings are stored inside the Reporting Tree which saves its data centrally with the Sage 500 7.4 Intelligence reports repository. Once a Reporting Tree has Distribution Instructions linked to any of its units, relationships between the resulting worksheets and available Distribution Instructions will be set up automatically during layout generation, saving users the need to manually set these relationships up.</p>																																																																										
<p>Location</p>	<p>Report Designer Enabled Report > BI Tools Toolbar > Reporting Trees</p>																																																																										
<p>Sample Screenshots</p>	<p>The screenshot shows the 'Edit Reporting Tree' dialog for 'Worldwide ABC'. It features a tree view of reporting units on the left, a table of units with filters on the right, and a preview table at the bottom. A blue box highlights the 'Distribution' column in the table.</p> <table border="1"> <thead> <tr> <th>Company Filter</th> <th>Name</th> <th>Account Filter Rule</th> <th>Distribution</th> </tr> </thead> <tbody> <tr> <td>Florida</td> <td>Florida</td> <td></td> <td>Florida Office</td> </tr> <tr> <td></td> <td>Jacksonville</td> <td></td> <td>Jacksonville Branch</td> </tr> <tr> <td>@ANY</td> <td>East Department</td> <td>???-00-01</td> <td></td> </tr> <tr> <td>@ANY</td> <td>West Department</td> <td>???-00-02</td> <td></td> </tr> <tr> <td></td> <td>Miami</td> <td></td> <td>Miami Division</td> </tr> <tr> <td></td> <td>East Department</td> <td>???-01-01</td> <td></td> </tr> <tr> <td></td> <td>West Department</td> <td>???-01-02</td> <td></td> </tr> <tr> <td></td> <td>Texas</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Austin</td> <td></td> <td></td> </tr> <tr> <td></td> <td>South Department</td> <td>???-00-01</td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Company</th> <th>Account Number</th> <th>Account Description</th> </tr> </thead> <tbody> <tr> <td>ABC</td> <td>105-00-01</td> <td>Accts. receiv. - East Warehse</td> </tr> <tr> <td>ABC</td> <td>105-00-02</td> <td>Accts. receiv. - West Warehse</td> </tr> <tr> <td>ABC</td> <td>115-00-01</td> <td>Inventory - East Warehouse</td> </tr> <tr> <td>ABC</td> <td>115-00-02</td> <td>Inventory - West Warehouse</td> </tr> <tr> <td>ABC</td> <td>400-01-01</td> <td>Distribution sales - East</td> </tr> <tr> <td>ABC</td> <td>400-01-02</td> <td>Distribution sales - West</td> </tr> <tr> <td>ABC</td> <td>425-00-01</td> <td>Returns & allowances - East</td> </tr> <tr> <td>ABC</td> <td>425-00-02</td> <td>Returns & allowances - West</td> </tr> <tr> <td>ABC</td> <td>450-01-01</td> <td>Purchases - East</td> </tr> </tbody> </table>	Company Filter	Name	Account Filter Rule	Distribution	Florida	Florida		Florida Office		Jacksonville		Jacksonville Branch	@ANY	East Department	???-00-01		@ANY	West Department	???-00-02			Miami		Miami Division		East Department	???-01-01			West Department	???-01-02			Texas				Austin				South Department	???-00-01		Company	Account Number	Account Description	ABC	105-00-01	Accts. receiv. - East Warehse	ABC	105-00-02	Accts. receiv. - West Warehse	ABC	115-00-01	Inventory - East Warehouse	ABC	115-00-02	Inventory - West Warehouse	ABC	400-01-01	Distribution sales - East	ABC	400-01-02	Distribution sales - West	ABC	425-00-01	Returns & allowances - East	ABC	425-00-02	Returns & allowances - West	ABC	450-01-01	Purchases - East
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2.5 Report Designer: Progress Bar

<p>Description</p>	<p>Previously when generating layouts with the Report Designer software there was no way to cancel the generation of a report layout mid-way. This meant that if a mistake was made during the design of the layout, users would need to wait until the layout had finished generating before being able to correct the design mistake. Furthermore there was no indicator for users to track the progress of the layout generation.</p> <p>Sage 500 7.4 Intelligence now displays a progress bar when any layouts are generated using the Report Designer. This progress bar has a 'Cancel' button allowing users to cancel report layout generation before the report has finished generating. Especially useful for eliminating the need to wait unnecessarily if large datasets are being reported off.</p>
<p>Location</p>	<p>Financial Report Designer > Report Designer > Generate Layout</p>
<p>Sample Screenshots</p>	

2.6 Report Designer: Improved 'Refresh Data'

Description	<p>The 'Refresh Data' function refreshes the data in your workbook.</p> <p>For example if someone has added new accounts in your accounting package, and you have created and linked a layout, the refresh data will bring through all new accounts or remove deleted accounts if you have created and linked the layout</p> <p>Previously in Sage 500 Intelligence, using the 'Refresh Data' function within any Report Designer enabled report (i.e. Financial Reports Designer) would result in any new accounts being highlighted in a color and moved to the bottom of the account grouping within the open report – this would require you to do some manual formatting and re-ordering work to get your report presentable.</p> <p>Improvements have been made to the Refresh Data function within Sage 500 7.4 Intelligence to ensure that you no longer need to perform any manual work after new accounts are discovered. The Refresh Data function will now ensure that all new accounts are placed into the correct account groupings in the correct order (ordered by account number) with the same formatting as the rest of the report (complex custom formatting support is limited).</p>																																																																																										
Location	Financial Reports Designer > BI Tools Tab > Refresh Data																																																																																										
Sample Screenshots	<p>Financial Reports Designer > BI Tools Tab > Refresh Data</p> <table border="1"> <thead> <tr> <th colspan="2"></th> <th colspan="3">Period 01</th> </tr> <tr> <th colspan="2"></th> <th>Activity</th> <th>Budget</th> <th>Var AB</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>INCOME STATEMENT</td> <td></td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>for Period Ending Period 12, 2010</td> <td></td> <td></td> <td></td> </tr> <tr> <td>5</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>19</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>20</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>24</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>25</td> <td>REVENUE</td> <td>245 808</td> <td>229 000</td> <td>1</td> </tr> <tr> <td>26</td> <td>REVENUES</td> <td>245 808</td> <td>229 000</td> <td>1</td> </tr> <tr> <td>27</td> <td>400-01-00 Distribution sales (history)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>28</td> <td>400-01-01 Distribution sales - East</td> <td>236 918</td> <td>220 000</td> <td>1</td> </tr> <tr> <td>29</td> <td>400-02-00 Service fees</td> <td></td> <td></td> <td></td> </tr> <tr> <td>30</td> <td>400-02-01 Service fees - East</td> <td>7 816</td> <td>8 000</td> <td></td> </tr> <tr> <td>31</td> <td>400-03-00 Freight charges</td> <td></td> <td></td> <td></td> </tr> <tr> <td>32</td> <td>400-03-01 Freight charges - East</td> <td>5 020</td> <td>4 500</td> <td></td> </tr> <tr> <td>33</td> <td>425-00-00 Returns & allowances</td> <td></td> <td></td> <td></td> </tr> <tr> <td>34</td> <td>425-00-01 Returns & allowances - East</td> <td>(3 945)</td> <td>(3 500)</td> <td></td> </tr> </tbody> </table>			Period 01					Activity	Budget	Var AB	3	INCOME STATEMENT				4	for Period Ending Period 12, 2010				5					19					20					24					25	REVENUE	245 808	229 000	1	26	REVENUES	245 808	229 000	1	27	400-01-00 Distribution sales (history)				28	400-01-01 Distribution sales - East	236 918	220 000	1	29	400-02-00 Service fees				30	400-02-01 Service fees - East	7 816	8 000		31	400-03-00 Freight charges				32	400-03-01 Freight charges - East	5 020	4 500		33	425-00-00 Returns & allowances				34	425-00-01 Returns & allowances - East	(3 945)	(3 500)	
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Sample Screenshots continued

The screenshot displays the Sage 500 ERP 7.4 Intelligence Reporting interface. The top ribbon is labeled 'BI Tools' and includes buttons for 'Refresh Data', 'Change Period', 'What If Analyzer', 'Mapping Tool', 'Reporting Trees', 'Quick Generate', 'Quick Edit', 'Send Now', 'Select Instructions', 'Manage Instructions', and 'Distribution'. A tooltip for 'Refresh Data' is visible, stating 'Refresh report data from data source.' Below the ribbon, the report title is 'INCOME STATEMENT for Period Ending Period 12, 2010'. The report content is as follows:

		Period 01		
		Activity	Budget	Var A
REVENUES		372 784	353 900	
27	400-01-00 Distribution sales (history)			
28	400-01-01 Distribution sales - East	236 918	220 000	
29	400-01-02 Distribution sales - West	122 013	120 000	
30	400-02-00 Service fees			
31	400-02-01 Service fees - East	7 816	8 000	
32	400-02-02 Service fees - West	3 958	4 000	
33	400-03-00 Freight charges			
34	400-03-01 Freight charges - East	5 020	4 500	
35	400-03-02 Freight charges - West	2 362	2 100	
36	425-00-00 Returns & allowances			
37	425-00-01 Returns & allowances - East	(3 945)	(3 500)	
38	425-00-02 Returns & allowances - West	(1 356)	(1 200)	

2.7 New BI Tools Tool Tips Added

Description	Useful Tool Tips have been added to selected buttons within the BI Tools ribbon tab to ensure the purpose of each function is clear. Simply hover a cursor over the button and the tool tip will appear automatically.
Location	Report Designer Buttons Financial Reports Designer > BI Tools Tab Distribution Buttons Any Sage 500 Intelligence Report > BI Tools Tab

Sample Screenshots

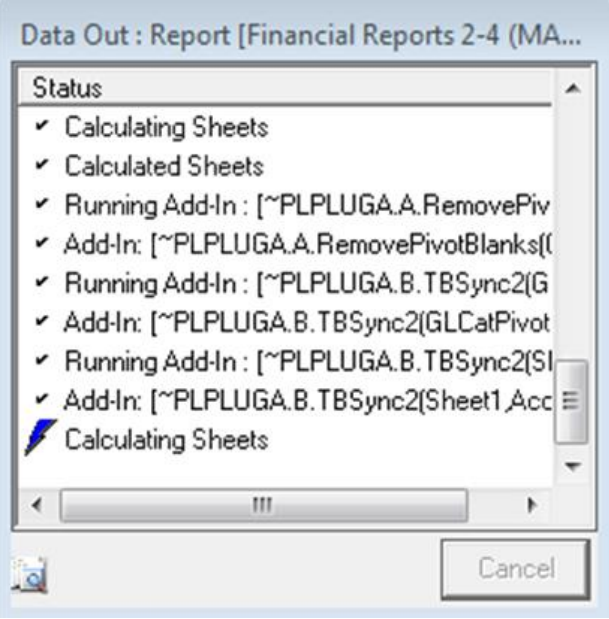
The screenshots illustrate the following BI Tools:

- Refresh Data:** Refresh report data from data source.
- Change Period:** Changing the period causes values in your layouts to include only balances up to the end of that period.
- What If Analyzer:** Dynamically change figures in your generated layouts and thus assist you when forecasting/ budgeting or creating projections.
- Mapping Tool:** Map source system categories to reporting groups.
- Select Distribution Instructions:** Select which Distribution Instruction(s) must be used and specify which worksheets within the

2.8 Financial Reports: Easier 'Right Click' Drill Down

Description	<p>The current method for drilling down into transactional detail on Financial Reports is to select an account value, navigate to the 'Add-ins' section within Microsoft Excel, select 'Report Tools' and then 'Drill Down'. In Sage 7.4 Intelligence this has been simplified and all that is required now is to right click on the value you would like to drill down on and then select 'Drill Down'. As before this will display the 'Select Drill Down' dialog screen which allows you to execute one of the available Drill Down reports.</p> <p>This Drill Down context menu option will only appear if a Sage Intelligence Report has been loaded into Microsoft Excel.</p>																																
Location	<p>Financial Reports > Right Click Context Menu</p> <p>Financial Reports Designer > Right Click Context Menu</p>																																
Sample Screenshots	<p>The screenshot shows an Excel spreadsheet with an 'INCOME STATEMENT' report. A right-click context menu is open over a cell containing the value '236 918'. The 'Drill Down' option is highlighted in yellow. Below the spreadsheet, the 'Select Drill Down' dialog box is displayed, showing a table of available reports:</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Report ID</th> <th>Parameter Columns</th> <th>Source Sheet</th> <th>To Screen</th> <th>Defir</th> <th>Param Col</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>GL Transactions Designer Drill 2.0 (MAS)</td> <td>MAS90...</td> <td>7;ParamYear;Par...</td> <td>ActiveSheet</td> <td>1</td> <td>ALC</td> <td>7</td> <td>400-01-01</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>ParamYear</td> <td>2010</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>ParamPeriod</td> <td>012</td> </tr> </tbody> </table> <p>At the bottom of the dialog, the 'Selected Row' is 28, and there are buttons for 'Delete', 'Edit', 'Add', and 'Execute'.</p>	Description	Report ID	Parameter Columns	Source Sheet	To Screen	Defir	Param Col	Value	GL Transactions Designer Drill 2.0 (MAS)	MAS90...	7;ParamYear;Par...	ActiveSheet	1	ALC	7	400-01-01							ParamYear	2010							ParamPeriod	012
Description	Report ID	Parameter Columns	Source Sheet	To Screen	Defir	Param Col	Value																										
GL Transactions Designer Drill 2.0 (MAS)	MAS90...	7;ParamYear;Par...	ActiveSheet	1	ALC	7	400-01-01																										
						ParamYear	2010																										
						ParamPeriod	012																										

2.9 Financial Reports Performance Improvement

Description	<p>Performance related enhancements provided in this release The 'Financial Reports' report within Sage 500 Intelligence uses an add-in called 'TBSync' to manage the process of inserting financial data into Microsoft Excel. This 'TBSync' add-in has been significantly improved within Sage 500 Intelligence to ensure that financial data is inserted into Microsoft Excel faster than ever. Trial Balance Sync (TBSync2) Add-in enhanced which improves excel formula rendering on any version of the reports below. Please note that the hotfix is for Financial Reports only and does not include Financial Reports Designer.</p> <p>Financial Reports Consol. Financial Reports.</p>
Location	<p>Run 'Financial Reports' report.</p>
Sample Screenshots	 <p>The screenshot shows a status window titled "Data Out : Report [Financial Reports 2-4 (MA...". The window contains a list of tasks with checkboxes, indicating the progress of various operations. The tasks listed are:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Calculating Sheets <input checked="" type="checkbox"/> Calculated Sheets <input checked="" type="checkbox"/> Running Add-In : [~PLPLUGA.A.RemovePiv <input checked="" type="checkbox"/> Add-In: [~PLPLUGA.A.RemovePivotBlanks((<input checked="" type="checkbox"/> Running Add-In : [~PLPLUGA.B.TBSync2(G <input checked="" type="checkbox"/> Add-In: [~PLPLUGA.B.TBSync2(GLCatPivot <input checked="" type="checkbox"/> Running Add-In : [~PLPLUGA.B.TBSync2(SI <input checked="" type="checkbox"/> Add-In: [~PLPLUGA.B.TBSync2(Sheet1,Acc <input checked="" type="checkbox"/> Calculating Sheets <p>A "Cancel" button is located at the bottom right of the window.</p>

2.10 Core: Support for Citrix and Terminal Services Load Balanced Environments

Official support for Citrix and Terminal Services load balanced hosted environments has now been added in the form of additional configuration settings which can configure Alchemex to run in a behaviour required specifically when using Alchemex within a secured load balanced hosted environment.

NOTE this support only applies to integrated versions of Alchemex which have been configured to have their licensing handled using the Integrated License Manager depicted below.

2.10.1 Location:

Config.ini settings file.

2.10.2 Core: New Switches Now Supported within Config.ini File

The following configuration switches are now supported within Alchemex's Config.ini settings file:

- DisableAddConnections
- DisableViewConnectionProps
- MaxCubeDimensions
- HideReportRepositoryPath
- HideTemplateStorageLocation

2.10.3 Core: Support for Simplified Chinese Windows 7 OS

Alchemex now functions correctly (in English) on Windows 7 with a Simplified Chinese Language Pack installed and Simplified Chinese MS Excel.

3.0 New report distribution

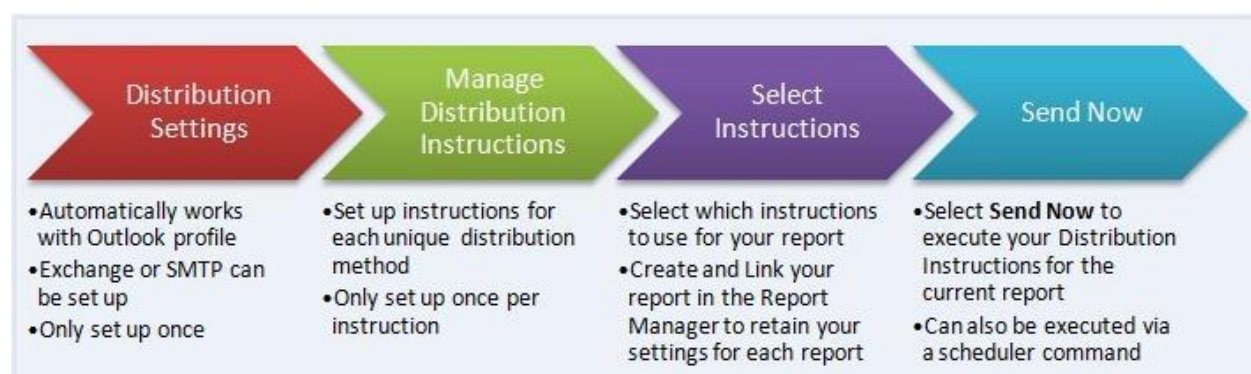
Improve workflow and speed up business processes by automating report delivery and distribution. Report distribution is a powerful feature which saves time and effort by allowing you to send reports to a file, ftp site or email in a number of standard formats.

Simply set up which reports you would like to distribute, whether you would like them in Microsoft Excel, MHMTL or PDF and who it should be sent to. You can even create custom criteria for sending out reports.

Features include the ability to customize each email format, use your existing outlook profile and address book, or specify a SMTP or Exchange server. The same report can be set up to be distributed to different destinations.

Distribution is ideal for sending reports out to line managers or providing corporate management with tailored reports.

Process flow:



3.1 BI Tools Tab Extension

Description	The BI Tools tab now contains additional functionality to cater for the new powerful report distribution engine within Sage 500 7.4 Intelligence.
Location	Any Sage 500 7.4 Intelligence Report > BI Tools Tab
Sample Screenshots	

3.2 Distribution Instructions

Description	<p>Distribution Instructions save time by sending reports, along with pertinent information, automatically to the right person/people using the chosen electronic method. Use the Manage Distribution Instructions to set up different instructions for each report that requires a unique distribution method, i.e. distributed to different people or via different methods e.g. Email, FTP or File Publishing.</p>
Location	<p>Any Sage 500 7.4 Intelligence Report > BI Tools Tab > Manage Instructions > Add...</p>
Sample Screenshots	<p>The screenshot displays the Sage 500 7.4 Intelligence Reporting software interface. The top ribbon includes tabs for File, Home, Insert, Page Layout, Formulas, Data, Review, View, Add-Ins, and BI Tools. The BI Tools tab is active, showing various icons for report management. A dialog box titled "Manage Distribution Instructions" is open, featuring a list of distribution targets: Executive Committee, Florida Division, Jacksonville Branch, Miami - East Department, Miami - West Department, and Miami Division. To the right of the list are buttons for "Add...", "Edit...", "Delete...", and "Rename...". A "Close" button is located at the bottom right of the dialog box.</p>

3.3 Email

<p>Description</p>	<p>Distributing your reports via rich text emails is now possible with the email functionality found within a Distribution Instruction. Choose a format to attach your reports as from a selection including PDF, HTML and XLSX.</p> <p>Look out for the powerful Cell References which allow you to place a reference to your report within your email allowing you to pull pertinent report data directly into your email.</p>
<p>Location</p>	<p>Any Sage 500 7.4 Intelligence Report > BI Tools Tab > Manage Instructions > Distribution Instruction > Email tab</p>
<p>Sample Screenshots</p>	

3.4 File Publish

Description	<p>Easily distribute your reports to locations within your business's network using the File Publish feature within a Distribution Instruction. Choose the format you would like to publish your reports as including PDF, HTML and XLSX.</p>
Location	<p>Any Sage 500 7.4 Intelligence Report > BI Tools Tab > Manage Instructions > Distribution Instruction > File Publish tab</p>
Sample Screenshots	<p>The screenshot shows a dialog box titled "Edit Distribution Instruction" with three tabs: "Email", "File Publish", and "FTP". The "File Publish" tab is active. Inside the dialog, there is a section titled "Enable File Publish" with a checked checkbox. Below this, there are three input fields: "Folder:" with the value "C:\Users\Michael\Desktop" and a "Browse..." button; "File name:" with the value "Monthly Report"; and "Format:" with a dropdown menu set to "PDF (*.pdf)". At the bottom of this section, there is an unchecked checkbox labeled "Distribute each worksheet as separate documents". At the bottom right of the dialog box, there are "OK" and "Cancel" buttons.</p>

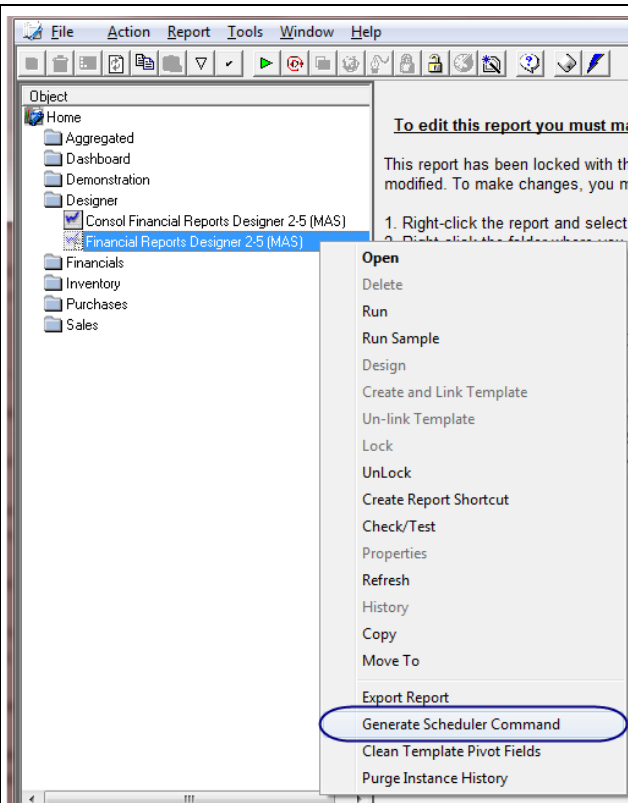
3.5 File Transfer Protocol (FTP)

Description	Distributing your reports to a FTP location is not a problem with the FTP distribution feature found inside a Distribution Instruction. Choose the format you would like to distribute your reports as including PDF, HTML and XLSX.
Location	Any Sage 500 7.4 Intelligence Report > BI Tools Tab > Manage Instructions > Distribution Instruction > FTP tab
Sample Screenshots	<p>The screenshot shows a window titled "Distribution Instruction - Florida Office" with a sub-window titled "Edit Distribution Instruction". The "FTP" tab is selected. A checkbox labeled "Enable FTP" is checked. Below this, there are three sections: "Server Information" with fields for "Remote server" (containing "e.g. ftp.servername.com/ftpfolder") and "Port number" (containing "0"); "Logon Information" with fields for "User name" and "Password"; and "File Details" with fields for "File name" and "Format" (set to "Excel Workbook (*.xlsx)"). A checkbox "Distribute each worksheet as separate documents" is also present. "OK" and "Cancel" buttons are at the bottom right.</p>

3.6 Automated Report Distribution

Description	<p>Sage 500 7.4 Intelligence gives you the ability to set up convenient fully unattended report distribution. Once the required Distribution Instructions are setup and linked to worksheets within a report, users can flag the linked distribution instructions to be automatically sent whenever the current report is run by a Scheduler Command within the Report Manager.</p>								
Location	<p>Any Sage 500 7.4 Intelligence Report > BI Tools Tab > Select Instructions</p>								
Sample Screenshots	<p>The screenshot displays the Sage 500 7.4 Intelligence Report Designer interface. The 'BI Tools' tab is active, showing a ribbon with options like 'Select Instructions', 'Manage Instructions', and 'Distribution Settings'. A tooltip for 'Select Instructions' is visible, stating: 'Select which Distribution Instruction(s) must be used and specify which worksheets within the current workbook must be sent via each Distribution Instruction. BI Generator Press F1 for add-in help.'</p> <p>Below the ribbon, a worksheet grid is shown with the following content:</p> <table border="1"> <tr> <td>1</td> <td>ABC Distribution and Service Corp.</td> </tr> <tr> <td>2</td> <td></td> </tr> <tr> <td>3</td> <td>INCOME STATEMENT</td> </tr> <tr> <td>4</td> <td>for Period Ending Period 12, 2010</td> </tr> </table> <p>The 'Select Distribution Instructions' dialog box is open, containing the following sections:</p> <ul style="list-style-type: none"> Available Instructions: Jacksonville Branch, Miami - East Department, Miami - West Department, Miami Division, Executive Committee. Instructions In Use: Florida Office. Worksheets To Send: <ul style="list-style-type: none"> <input type="checkbox"/> Note <input type="checkbox"/> IS - Actual Budget Prior <input checked="" type="checkbox"/> IS - Actual vs Budget <input checked="" type="checkbox"/> IS - Actual vs Prior <p>At the bottom of the dialog, there is a checkbox: <input type="checkbox"/> Send all selected distribution instructions when this workbook is automatically scheduled using a scheduler command. 'OK' and 'Cancel' buttons are also present.</p>	1	ABC Distribution and Service Corp.	2		3	INCOME STATEMENT	4	for Period Ending Period 12, 2010
1	ABC Distribution and Service Corp.								
2									
3	INCOME STATEMENT								
4	for Period Ending Period 12, 2010								

Sample Screenshots continued



4.0 Software availability

This software can be downloaded from the following locations:

- <https://partners.sagenorthamerica.com>
- <https://customers.sagenorthamerica.com>