

Sage University Learner Home

This document serves as an overview and navigation guide of the Sage University Learner Home page.

To access Learner Home go to **My University > My learner home**.

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Bird's Eye View

Sage University

Hi Your Name! What would you like to learn today?

Search for learning

Welcome to the new Learner Home! Customize your experience by adding your favorite subjects.

Add Subjects

Continue my learning

- Learning Package: 300P - Sage 300 People - Business Partner/Consultant Online Certification (South Africa) - In Progress - Open Curriculum
- Learning Package: 300P - Sage 300 People - Business Partner/Consultant Online Certification (Africa) - In Progress - Open Curriculum
- Learning Package: 300P - Sage 300 People - Business Partner/Consultant Online Certification (Pre-vocational) - In Progress - Open Curriculum
- Learning Package: 50CZA - Sage 50c - Pastel Partner Intermediate e-learning - In Progress - Open Curriculum

Inspired by Your Subjects

No Suggestions Found
Add Subjects

Transcript View

| | | |
|----------|----------|------------------------|
| 0 | 0 | 69 |
| PAST DUE | DUE SOON | ASSIGNED / NO DUE DATE |

ASSIGNED / NO DUE DATE

- 300P - Sage 300 People - Business Partner/Consultant Online Certification (South Africa) - In Progress - Open Curriculum
- 300P - Sage 300 People - Business Partner/Consultant Online Certification (Africa) - In Progress - Open Curriculum
- 300P - Sage 300 People - Business Partner/Consultant Online Certification (Pre-vocational) - In Progress - Open Curriculum
- 50CZA - Sage 50c - Pastel Partner Intermediate e-learning - In Progress - Open Curriculum

Your Subjects Add

You don't have any subjects yet. Add a few to get better recommendations.

Your Language(s)

12 Completions
2 Hours
0 Badges

Adding Subjects

Adding your subjects on Learner Home, enables you to customise your user experience. Selected subjects will be used to tailor training content suggested in displayed carousels. This can be done via the **Welcome banner** and the **Your Subjects** and **Inspired by Your Subjects** sections.

- To add your subjects, click on **Add Subjects** on the **Welcome banner** and **Inspired by Your Subjects** section. You can also click on **Add** in the **Your Subjects** section.

The image displays three screenshots of the Learner Home interface. The top-left screenshot shows a welcome banner with a green landscape background, a sun, and a close button (X). The text reads: "Welcome to the new Learner Home! Customize your experience by adding your favorite subjects." Below the text is a black button with white text that says "Add Subjects". The bottom-left screenshot shows a section titled "Inspired by Your Subjects" with a large empty box. Below the box, it says "No Suggestions Found" and has a black button with white text that says "Add Subjects". The right-side screenshot shows a user profile card. It includes a user icon, a checkmark icon with "12 Completions", an hourglass icon with "2 Hours", and a badge icon with "0 Badges". Below this is a section titled "Your Subjects" with an "Add" button. Below the "Add" button, it says "You don't have any subjects yet. Add a few to get better recommendations."

- You can select subjects from the **Browse** tab. Click on the tab, make your subject selection/s and click on **Save**.

Your Subjects

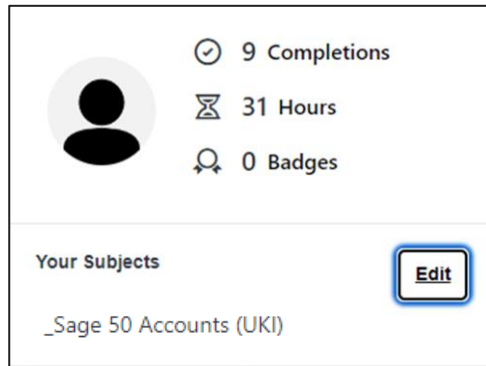
Search Browse

| | | |
|-------------------------------------|---|---|
| <input type="checkbox"/> | ._Accountants and Bookkeepers (UKI) | > |
| <input type="checkbox"/> | ._AutoEntry | > |
| <input type="checkbox"/> | ._Modern SaaS Academy | |
| <input type="checkbox"/> | ._Sage 100 / Sage 100cloud | > |
| <input type="checkbox"/> | ._Sage 200 Evolution (Africa) | |
| <input type="checkbox"/> | ._Sage 300 (Africa) | |
| <input type="checkbox"/> | ._Sage 300 / Sage 300cloud | > |
| <input type="checkbox"/> | ._Sage 300 Construction and Real Estate | > |
| <input type="checkbox"/> | ._Sage 300 People (Africa) | |
| <input type="checkbox"/> | ._Sage 50 (Canadienne) | > |
| <input type="checkbox"/> | ._Sage 50 (Deutschland) | > |
| <input type="checkbox"/> | ._Sage 50 (US) | > |
| <input checked="" type="checkbox"/> | ._Sage 50 Accounts (UKI) | > |
| <input type="checkbox"/> | ._Sage 50 Handwerk (Deutschland) | > |

Cancel Save

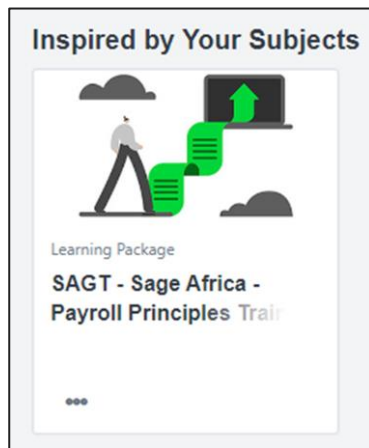
- The subjects you have selected will be displayed in the **Your Subjects** section.

- To make changes to your subject selections, you can click on **Edit**.



A user profile card with a black silhouette of a person on the left. To the right, there are three statistics: '9 Completions' with a checkmark icon, '31 Hours' with an hourglass icon, and '0 Badges' with a badge icon. Below these is a section titled 'Your Subjects' with a blue-bordered 'Edit' button. Underneath, the text '_Sage 50 Accounts (UKI)' is visible.

- **Suggested training**, based on your selected subjects, will be displayed in your **Inspired by Your Subjects** carousel.



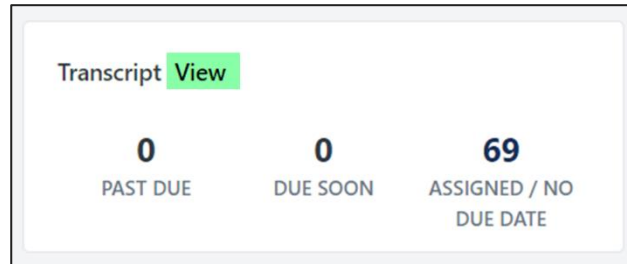
A carousel card titled 'Inspired by Your Subjects'. It features an illustration of a person climbing a green staircase with a laptop and a green arrow pointing up. Below the illustration, it says 'Learning Package' and 'SAGT - Sage Africa - Payroll Principles Train'. There are three dots at the bottom left of the card.

Additional Information:

- Above the **Your Subjects** section, the training you have completed and the cumulative number of hours for the training will be displayed.
- The number of badges you have earned will also be displayed.

Transcript

- To access and view your transcript, click on **View** in the **Transcript** section.



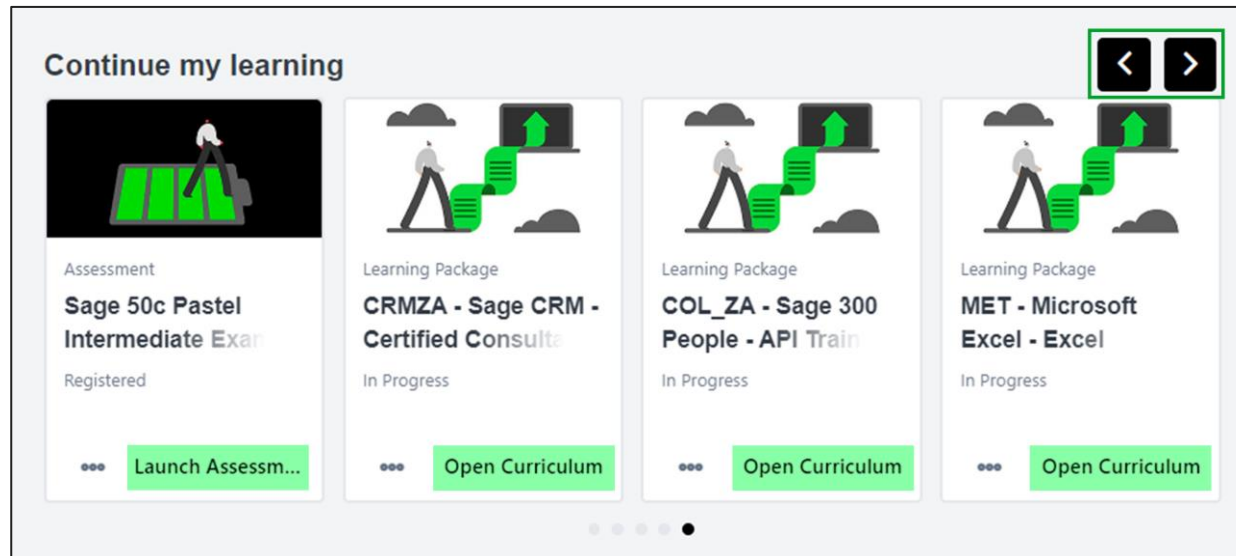
Transcript **View**

0
PAST DUE

0
DUE SOON

69
ASSIGNED / NO
DUE DATE

- The **Continue my learning** section, represents your transcript in the form of a carousel.
- Only 20 training sessions will be displayed in the carousel.**
- You can also launch your training directly from your learner home screen, by clicking on the training instruction.



Continue my learning

Assessment
Sage 50c Pastel Intermediate Exam
Registered
Launch Assessm...

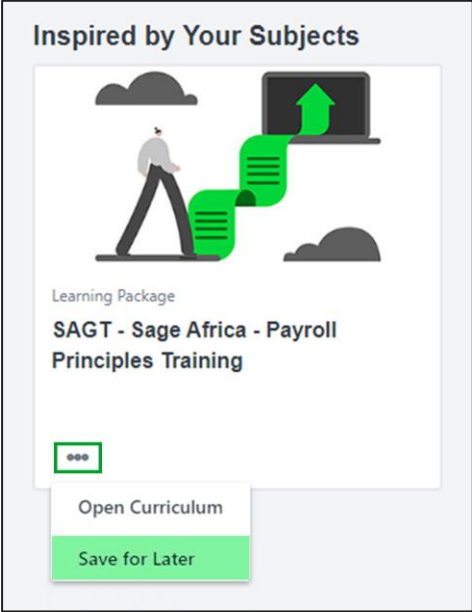
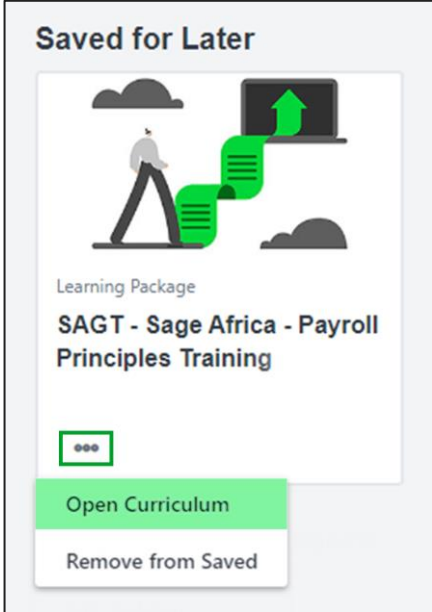
Learning Package
CRMZA - Sage CRM - Certified Consultant
In Progress
Open Curriculum

Learning Package
COL_ZA - Sage 300 People - API Training
In Progress
Open Curriculum

Learning Package
MET - Microsoft Excel - Excel
In Progress
Open Curriculum

Save Training for Later

- Sage University Learner Home allows you to save training for you to access at a later stage.

| | |
|--|--|
| <ul style="list-style-type: none">• Click on the ellipsis (...) and select Save for Later.  | <ul style="list-style-type: none">• The saved training will show in the Save for Later section, where you can access it.  |
|--|--|

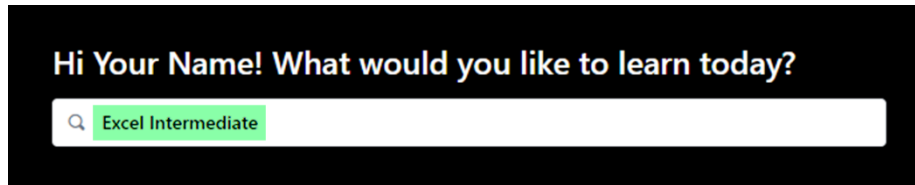


Important information

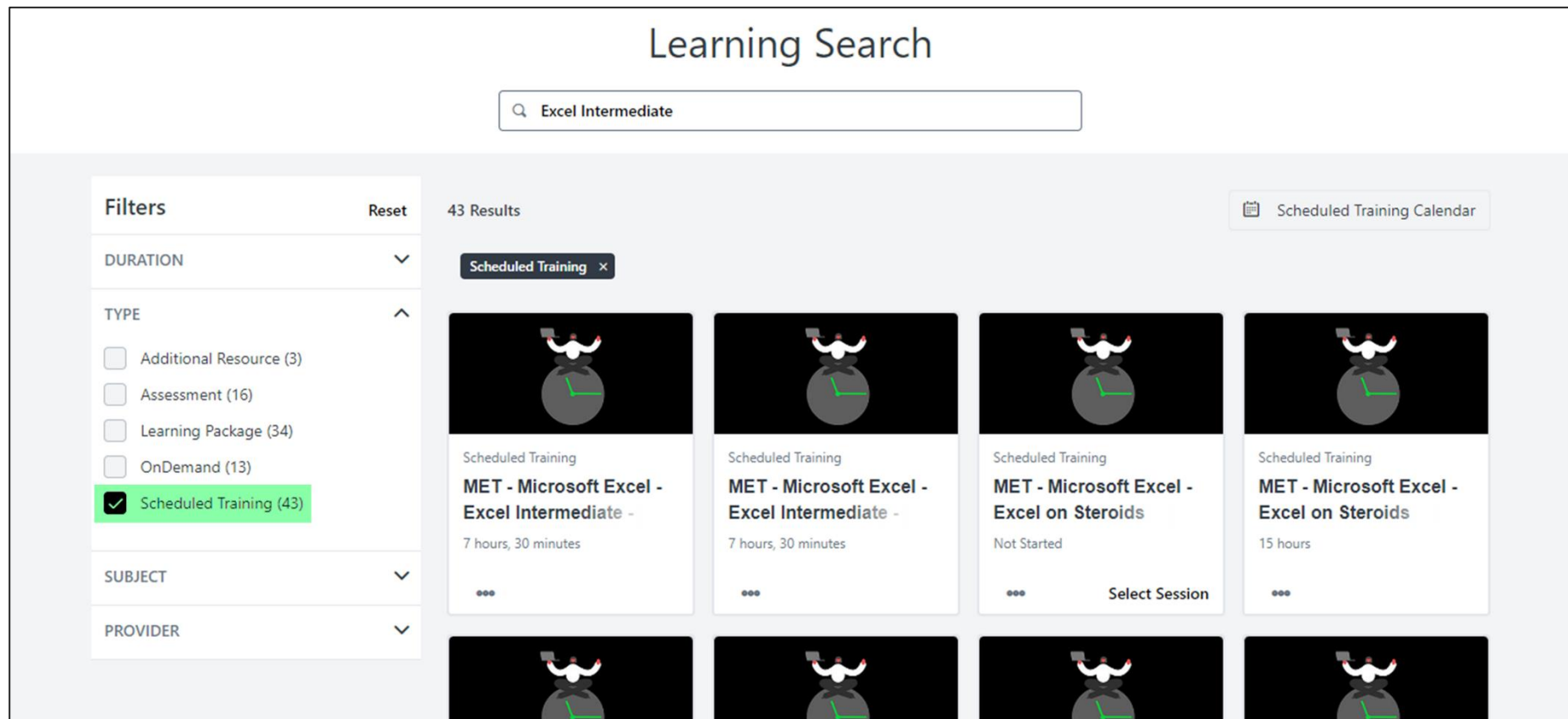
- **The Saved for Later section will only be available if training has been selected to be saved.**

Learning Search

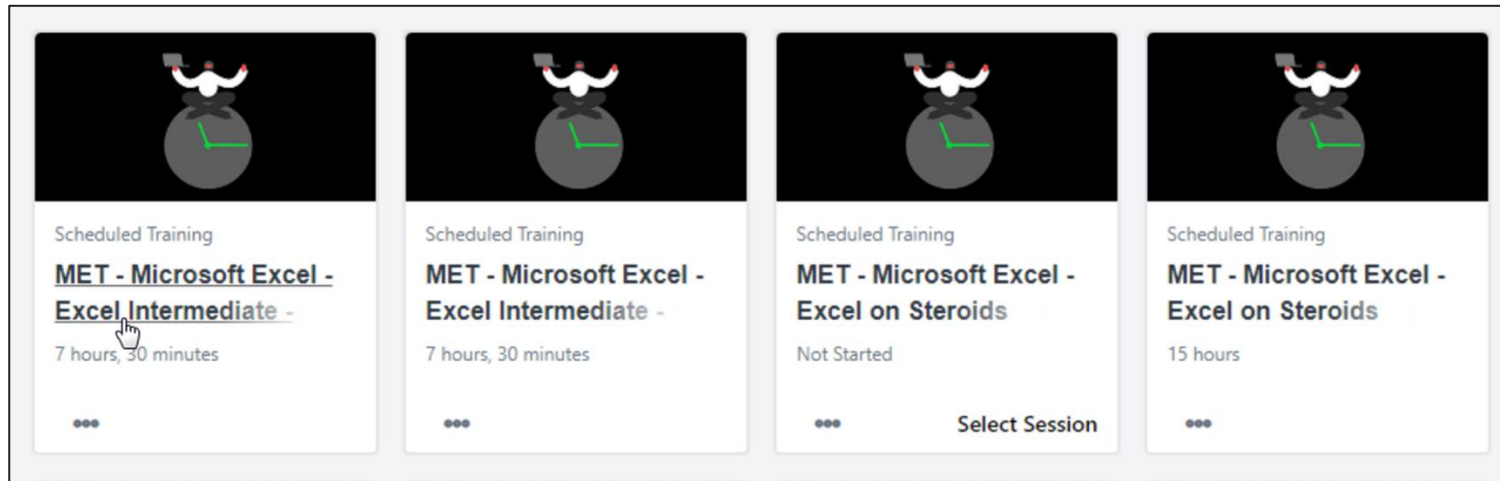
- To search for specific training, you would like to request, enter the name of the course / training into the **Search for learning** field and press **Enter**.



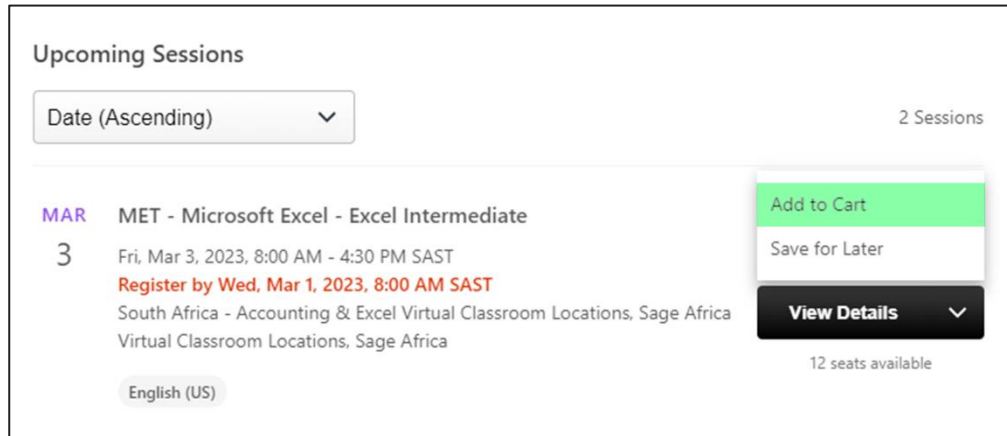
- All results associated with your search will be displayed. Refine your search by making use of the **Filters** on the left-hand side of the screen.

The screenshot shows the "Learning Search" interface. At the top, there is a search bar with "Excel Intermediate" entered. Below the search bar, the page is divided into a left sidebar and a main content area. The sidebar contains a "Filters" section with a "Reset" button. Under "Filters", there are three sections: "DURATION", "TYPE", and "SUBJECT". The "TYPE" section is expanded, showing four options: "Additional Resource (3)", "Assessment (16)", "Learning Package (34)", and "Scheduled Training (43)". The "Scheduled Training (43)" option is selected, indicated by a green checkmark and a green background. The main content area shows "43 Results" and a "Scheduled Training" filter tag. Below this, there are four search result cards, each with a clock icon and the text "Scheduled Training". The first card is "MET - Microsoft Excel - Excel Intermediate -" with a duration of "7 hours, 30 minutes". The second card is "MET - Microsoft Excel - Excel Intermediate -" with a duration of "7 hours, 30 minutes". The third card is "MET - Microsoft Excel - Excel on Steroids" with the status "Not Started" and a "Select Session" button. The fourth card is "MET - Microsoft Excel - Excel on Steroids" with a duration of "15 hours". Each card has a three-dot menu icon at the bottom.

- Click on the training you would like to request.



- Scroll down to the **Upcoming Sessions** section. Click on the **View Details** drop-down arrow and select **Add to Cart**.





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