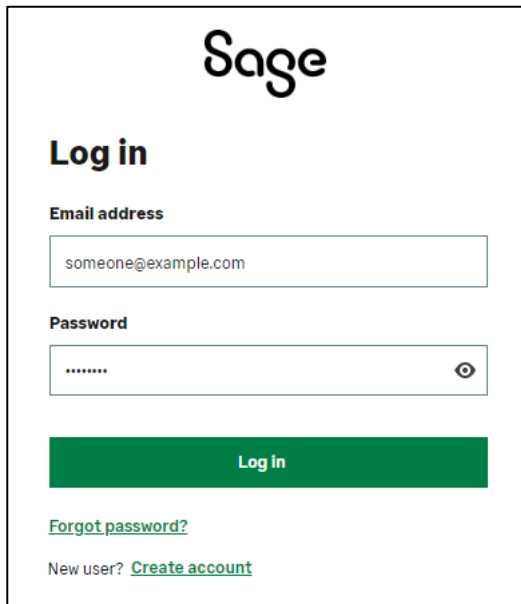# Changing my email address
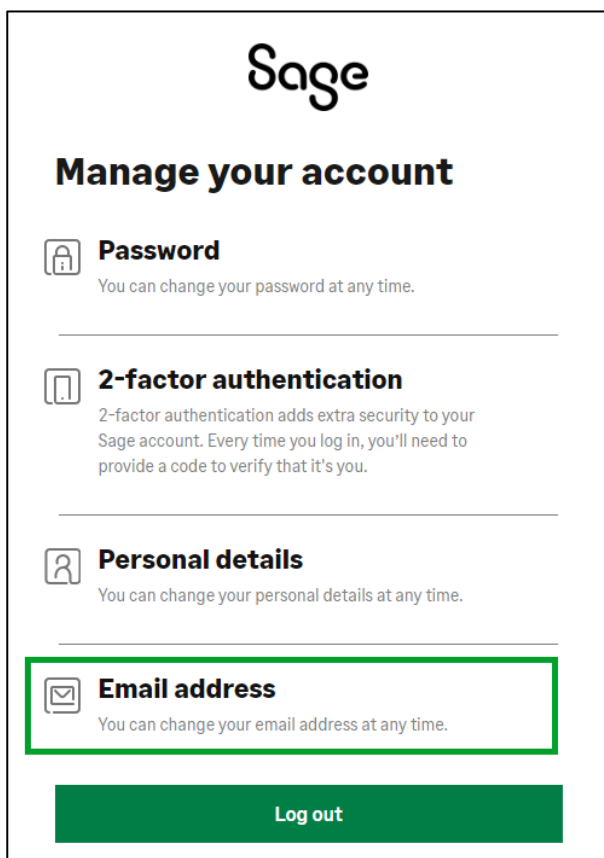
To change your email address, follow the steps below:

- Click here to access the **Manage your account** screen.

- On the **Log in** page, enter your login credentials (your registered Sage University email address and password) and click on **Log in**.

- The **Manage your account** screen will be displayed. Click on the **Email address** option:

- Enter your new email address, confirm the email address, and click on **Continue**.

- A verification code will be emailed to your new and confirmed email address. ***Check your email Inbox or your Junk mailbox***.

- Enter the verification code received to verify your new email address and click on **Continue**.

- You will receive an email confirming that you have changed your email address.

- Go to sageu.com/logon and log in again with your new email address.