

sage 300cloud

Partner Training and Certifications



2021
Course Curriculum

At Sage, **we recognize the critical role that our partners play in our own success.** Sage product training solutions help you improve your proficiency in your accounting and payroll software.

All Sage training can be found on Sage University (www.sageu.com).

Partner Certification Paths and Requirements:



REQUIRED CERTIFICATION:

Financial and Distribution Certification
Technical Consultant Certification
Annual Certification Renewal



OPTIONAL CERTIFICATION:

Payroll Certification
Security and Systems Administration
Project and Job Costing Specialist
Sage Intelligence

Required Certification:

Financial and Distribution Certification



This Anytime Learning Package focuses on Sage 300 financials and distributions software. This package will give you the knowledge and skills necessary to set up and process transactions in General Ledger, Accounts Payable, and Accounts Receivable. As well as, how to set up and process transactions in Inventory Control, Purchase Order, and Order Entry.

Course Outline

This training package consists of the following learning packages:

- Sage 300 Accounting Manager
- Sage 300 Accounts Payable Specialist
- Sage 300 Accounts Receivable Specialist
- Sage 300 Inventory Specialist
- Sage 300 Order Entry Specialist
- Sage 300 Purchasing Specialist

Expiration

This certification package is good for 120 days from purchase, if you do not complete the package within 120 days, you will need to purchase it again.

Assessments

This package also consists of 3 assessments that you would be required to pass:

- Sage 300 Financials Assessment
- Sage 300 Distribution Assessment

Please note:

- These online assessments consist of multiple-choice, multiple-response, and true-false questions.
- The minimum acceptable score for this assessment is 80%.
- This assessment is open book. However, you cannot run the Anytime Learning Videos while in the assessment. You may use your training manual, class notes, product documentation, or online help during the assessment.
- You receive 2 attempts per registration.
- This exam will expire 90 days from registration date, so remember to take the exam before it expires.

Topics: +278
Duration: +13hrs
\$1 000





Technical Consultant Certification

This package contains 1 live course that will take place over two days and 1 assessment that consists of 50 questions with a time limit of 100 minutes. Optional eLearning on the Integration with Sage CRM 2019 R2 - 2020 R1 is also a part of this learning package. It consists of 16 videos that will take approximate 1 ½ hours to complete.

In this virtual class you will learn how the flexibility of Sage 300 and its family of integrated products can provide a robust accounting and enterprise system. You will learn how to install and configure the complete solution, including the integration with Sage CRM.

Course Outline

After attending this class, you will be able to:

- Discuss the Sage 300 architecture and how Sage CRM integrates with Sage 300cloud
- Plan, execute, and configure an installation of Sage 300
- Install and configure the Sage 300 web screens
- Configure the Sage 300 and Sage CRM integration
- Perform administrative tasks in Sage 300

Expiration

This certification package is good for 120 days from purchase, if you do not complete the package within 120 days, you will need to purchase it again.

Assessments

This package consists of 1 assessment that you would be required to pass:

- Sage 300 Technical Consultant Assessment

Please note:

- These online assessments consist of multiple-choice, multiple-response, and true-false questions.
- The minimum acceptable score for this assessment is 80%.
- This assessment is open book. However, you cannot run the Anytime Learning Videos while in the assessment. You may use your training manual, class notes, product documentation, or online help during the assessment.
- You receive 2 attempts per registration.
- This exam will expire 90 days from registration date, so remember to take the exam before it expires.

Duration: +12hrs
\$1 000



Annual Certification Renewal



Certified consultants are required to renew the certification each year based on the competency roles. The fee for this renewal provides unlimited access to recertification curriculum and assessments for all achieved competencies (an additional charge for annual renewal certification provided in either a classroom or virtual classroom format will apply).

Note: Sage may introduce new product line competency roles during the renewal year and require partners and consultants to earn certification on the new role. In this event, new competency role fees and the requirement must be achieved within 120 days.

\$650

Optional Certification:



Payroll Specialist

Comprehensive training in Payroll for their Sage 300 solution. It will provide the knowledge and skills necessary to setup and process payroll transactions and work with government reports in Sage 300 Payroll.

Course Outline

- Setting Up Payroll
- Setting Up Payroll Security
- Setting Up and Maintaining Employee Information
- Processing Payroll Transactions
- Working with US Government Reports
- Working with Canadian Government Reports
- Sage 300 Direct Deposit Service

LEARNING PACKAGE:



Duration: +13hrs
\$679

SELF-STUDY GUIDES:



Choose between an eBook or hardcopy
\$75

TAKE THE ASSESSMENT:



Set yourself apart and get certified
\$200



Project and Job Costing Specialist

Comprehensive training in Project and Job Costing for the Sage 300 solution

Course Outline

- Set up the PJC module,
- Establish the codes necessary for contracts and transactions
- Define integration settings for PJC and other Sage 300 modules.

LEARNING PACKAGE:



Duration: +3hrs
\$219

SELF-STUDY GUIDES:



Choose between an eBook or hardcopy
\$75



System Administrator Specialist

Comprehensive training in security and system administration for the Sage 300 solution. It will give you the knowledge and skills necessary to perform essential system administrator functions.

Course Outline

- Explain how to set up security and maintain users
- Explain folder set up and management
- Create and maintain databases in SQL Server
- Set up sample or test environments
- Back up data
- Troubleshoot Sage 300
- Export and import data from Sage 300
- Install updates for Sage 300
- Activate new modules
- Customize Sage 300 UI screens



LIVE ONLINE TRAINING:
Duration: 10hrs
\$449



TAKE THE ASSESSMENT:

Set yourself apart and get certified
\$200

Optional Sage Intelligence Training:

Sage Intelligence: Beginner

This **Anytime Learning package** will help you start using this powerful reporting tool and show you everything you need to get started on reporting with Sage Intelligence Reporting

Topics: +10
Duration: +1hr
\$59



Sage Intelligence: Intermediate

This **live online course** will lead you through basic report design with Sage Intelligence. In this course you will learn to create your own reports and new data containers

Duration: 5 hours
\$449



Sage Intelligence: Advanced

This **live online course** expands your knowledge of the Connector module. In this class you will dive into creating more complex reports and using more advanced functionality

Duration: 5 hours
\$449



Sage Intelligence: Financials

Attend this **live online course** instructor-led virtual course for specific instruction on creating financial reports in Sage Intelligence using the Report Designer.

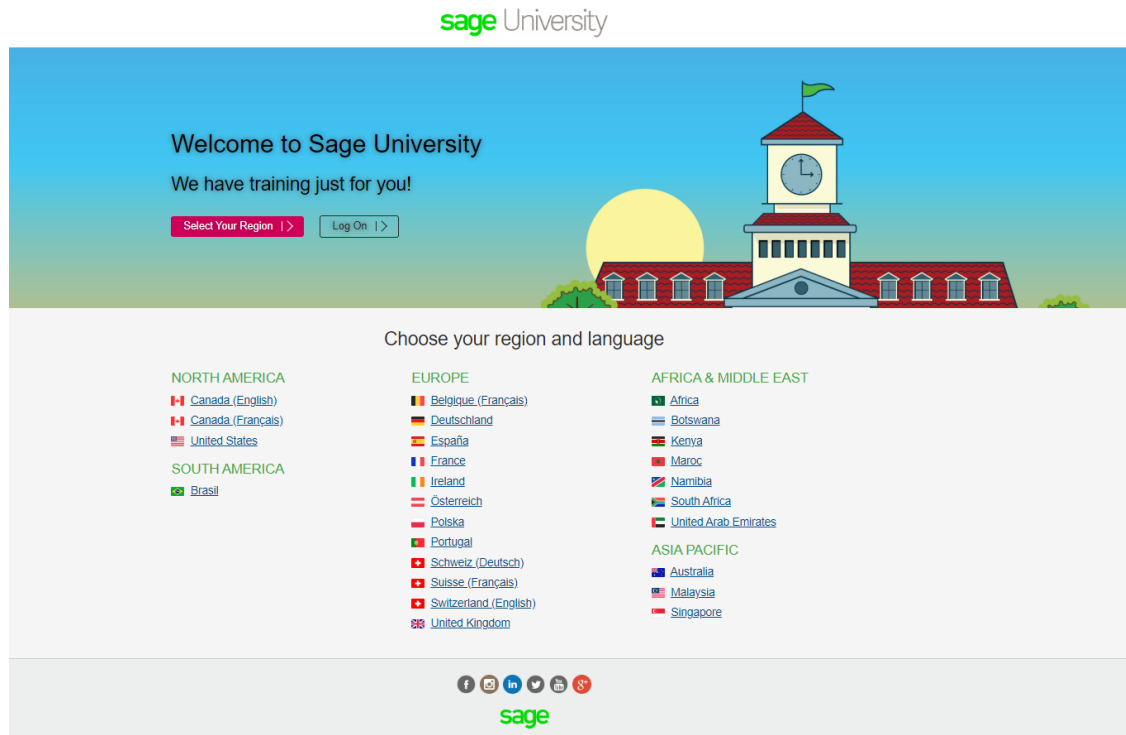
Duration: 8 hours
\$609



Sage University instructions:

Follow these step-by-step instructions to sign up online:

1. Visit **SageU.com**



2. Select your region
3. New to Sage U? Select your product and then Create your profile.
4. Complete the form. **Make sure you enter your Partner account number as this will active any discounts.**
5. Put your password in a safe place.
6. Select Log on.
7. Select Get started to choose your required training
8. Once you select your course, log on anytime to view your Sage U account details, launch training sessions from your transcript, and print completion certificates.

For help navigating Sage U, call **855-724-3864** or email SageUniversity@Sage.com.